

Data Capacity Assessment for Unmet Need Estimates and Analyses

The Health Resources and Services Administration HIV/AIDS Bureau funded Abt Associates to support the development and implementation of a practical measure for estimating Unmet Need for HIV primary medical care that can be implemented across Ryan White HIV/AIDS Program (RWHAP) Part A and Part B grant recipients. As part of these activities, the Abt Unmet Need Technical Assistance Team is developing webinar and technical assistance materials to support recipients in conducting Unmet Need Estimates and Analyses.

Purpose of the Assessment

The purpose of this assessment is to better understand key characteristics about your jurisdiction and your Ryan White HIV/AIDS Program (RWHAP) that can inform 1) which types of estimates and analyses your jurisdiction chooses to complete, and 2) resources that will be needed to complete the estimates and analyses. This information can be utilized by your jurisdiction to develop a plan for completing the Unmet Need estimates and analyses. Information may also be used by the Abt Unmet Need Technical Assistance Team in providing customized technical assistance to RWHAP recipients. **Your responses are confidential and data will not be shared with HRSA HAB.**

Completing the Assessment

To complete this assessment, you may need information from a variety of people at your agency. For example, you'll need to know how you complete analyses of both RWHAP and HIV surveillance data. To make it easier to complete, we've provided a pdf version of the survey on which you can collect the requested information. You also don't need to enter all information at one time but once you submit the survey you can't change your responses. **Only one person/agency should complete the assessment.**

How Long Will The Assessment take?

The assessment should take no more than 15 minutes to complete.

By When Should I Complete the Assessment?

Part A and B recipients are requested to complete the assessment as soon as possible, but no later than February 5, 2021. While your participation is not required, it will help you better prepare for completing the Unmet Need Estimates and Analyses.

Questions

If you have any questions, please contact us at RW_Unmet_Need@abtassoc.com

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1. Organization Name for which the assessment is being completed: _____
2. Please check with type of RWHAP funding your organization receives:
 - Part A
 - Part B
3. Name of person submitting this form: _____
Your Role on Unmet Need (if known): _____
Email Address: _____
Phone number: _____

Data Availability

4. Does your agency currently use RWHAP or RWHAP related (rebates, program income) funding to fund outpatient ambulatory health services (OAHS)?
 - Yes
 - No
5. If no, is there another service category (e.g. medical case management, ADAP) that you would use to reflect RWHAP clients receiving HIV primary care?
 - Yes
 - No
6. Which of the following statements best describes your RWHAP client-level data system used for monitoring and reporting of program activities?
 - We have a centralized/networked data system where all client-level data are stored
 - We have a recipient data system where all data are stored but it is only available at the recipient level (not centralized)
 - Other (please specify) _____
7. Which of the following statements best describes your current access to your RWHAP- funded providers' data?
 - We have "real-time" access to provider client-level data. That means that providers enter data within 30 days of the service encounter.
 - We receive client-level data files from providers at scheduled times (e.g., monthly, quarterly) throughout the year.
 - We receive client-level data files from providers only when the Ryan White HIV/AIDS Program Services Report (RSR) is due.
 - We receive only aggregate data from providers at scheduled times (e.g., monthly, quarterly) throughout the year. We never receive client-level data.
 - Other (please specify) _____

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8. The unmet need methodology requires that you obtain HIV Surveillance data. Which of the following best describes the type of access your jurisdiction has to HIV Surveillance data?
- We can access HIV surveillance data without making a data request
 - We have to ask the Ryan White Part B to make the HIV surveillance data request for us (This applies to Part As only.)
 - We have to make a data request directly to the HIV surveillance program to conduct the data runs for us
 - Other (please specify) _____
9. Are you required to have a Memorandum of Understanding (MOU) or Data Use Agreement (DUA) in place for the HIV surveillance data that you request?
- Yes
 - No
 - Don't know
10. If yes, is there already a MOU/DUA in place that would include the data needed for Unmet Need?
- Yes
 - No

11. Please rate your level of agreement with the following statements regarding HIV surveillance and RWHAP data quality

Statement	Strongly Disagree	Disagree	Neither Agree or Disagree	Agree	Strongly Agree
RWHAP data are complete and accurately reflect the services being provided.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
HIV surveillance are complete and accurately reflect new diagnoses and people living with diagnosed HIV infection.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Please share any challenges that you anticipate in obtaining HIV Surveillance data for your jurisdictions. For example, time to respond to data requests, only partial data are available, geographic grouping not readily available.

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Analytic Capacity

13. Which of the following statements best describes your ability to analyze HIV surveillance data?
- We have a dedicated staff person in the RWHAP who can analyze HIV surveillance data
 - We share a dedicated staff person with the HIV surveillance program to run data for us
 - We rely solely on the HIV surveillance program to run data
 - Other, please specify _____
14. CDC often provides SAS programs to directly funded HIV surveillance programs to help them run different analyses. Which of the following best describes how your state/jurisdiction uses these SAS programs?
- We aren't directly funded by CDC for HIV surveillance, so we don't have access to these SAS programs
 - We have access to the SAS programs but usually develop our own
 - We couldn't do the analyses without the SAS programs that CDC provides
 - Other, please specify _____
15. Please pick the best option that describes your ability to analyze your RWHAP data:
- We have a dedicated staff person who can only run analyses using queries in our RWHAP data system
 - We have a dedicated staff person who can export the data from our RWHAP data system and run analyses
 - We don't have a dedicated staff person who runs analyses, so we assign the task when needed
 - Other, please specify _____
16. Which of the following statements best reflects current data matching (either manually or electronically) using your jurisdiction's RWHAP and HIV surveillance data?
- We routinely match data, and it is used by both HIV surveillance and RWHAP. In other words, data sharing occurs in both directions.
 - We share data but it only occurs in one direction. That is, RWHAP requests HIV surveillance data to meet CD4/Viral load reporting requirements OR HIV Surveillance requests RWHAP data to improve laboratory reporting completeness.
 - We don't share or match any data
 - Other (please specify) _____
17. Which of the following statements best describes your current staff capacity?
- Our current staffing can carry out tasks related to HIV care continuum/ Data to Care/estimating and assessing unmet need
 - Our current staffing does not meet our needs for carrying out such tasks related to HIV care continuum/ Data to Care/estimating and assessing unmet need
 - Recent staffing changes have temporarily decreased our capacity to carry out tasks related to HIV care continuum/ Data to Care/estimating and assessing unmet need
 - Other, please specify _____

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Collaboration

18. Which of the following activities are conducted in your jurisdiction? (Check all that apply)
- RWHAP pays for a person or persons to work in the HIV surveillance program
 - The HIV surveillance program assigns a point person to work with RWHAP for any data needs
 - RWHAP uses their funding to support allowable activities in other programs such as Prevention, or sexually transmitted infections (STI) (i.e. lost to care activities, targeted testing, linkage to care)
 - Other arrangement for collaboration between HIV surveillance and RWHAP – please specify
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19. Which of the following statements best describes the partnership or collaboration in your state between Part A and B?
- We collaborate on several different activities such as HIV Care Continuum, Data to Care, EHE, estimating unmet need and HIV testing
 - We collaborate on a limited number of activities
 - We don't collaborate at all
 - Other, please specify
 - Not applicable - there is not a Part A in my state

Technical Assistance

20. Which of the following statements best reflects your need for technical assistance to complete the Unmet Need Estimates and Analyses?
- We don't anticipate needing technical assistance
 - We're not sure if we'll need technical assistance
 - We'll definitely need technical assistance
21. Is there anything else that you think would be useful to know about data availability, analytic capacity and collaboration in your jurisdiction?