



How to Access the RSR Provider Report

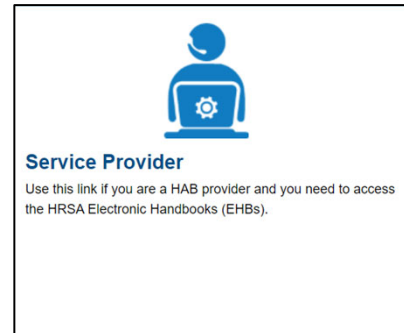


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Hello my name is Melissa Melendez, and I am apart of the Ryan White Data Support Team. Today, I will go over how to access the RSR Provider Report. By the end of the video, providers will be able to access the RSR Provider Report in the HRSA EHBs.

Accessing the RSR Provider Report







- Providers only will access the RSR Provider Report via the [HRSA EHBs Service Provider Login](#)



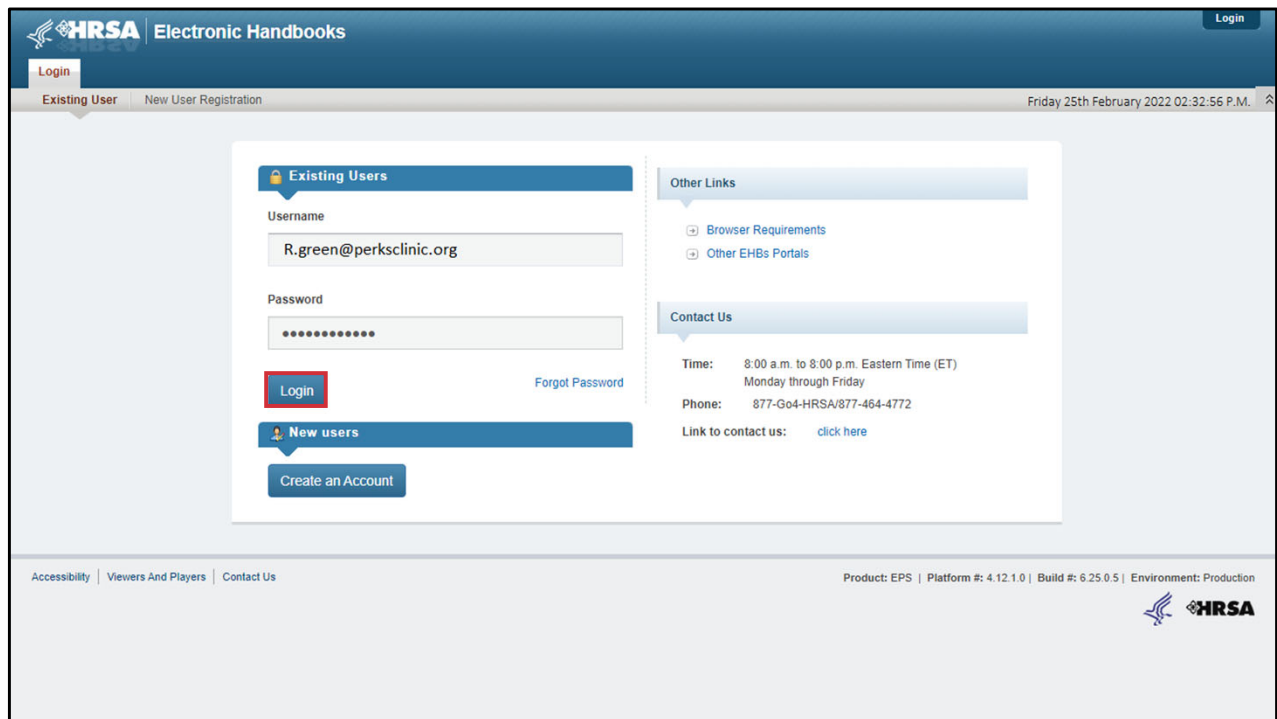
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Today, I will go over how providers only who are organizations who receive RWHAP funding directly from a RWHAP recipient to provide services rather than receiving RWHAP funding directly from HRSA HAB will access the RSR provider Report. Specifically, providers only will access the RSR Provider Report via the “Service Provider” login link. I will demonstrate how to access the RSR Provider Report in the next few slides.

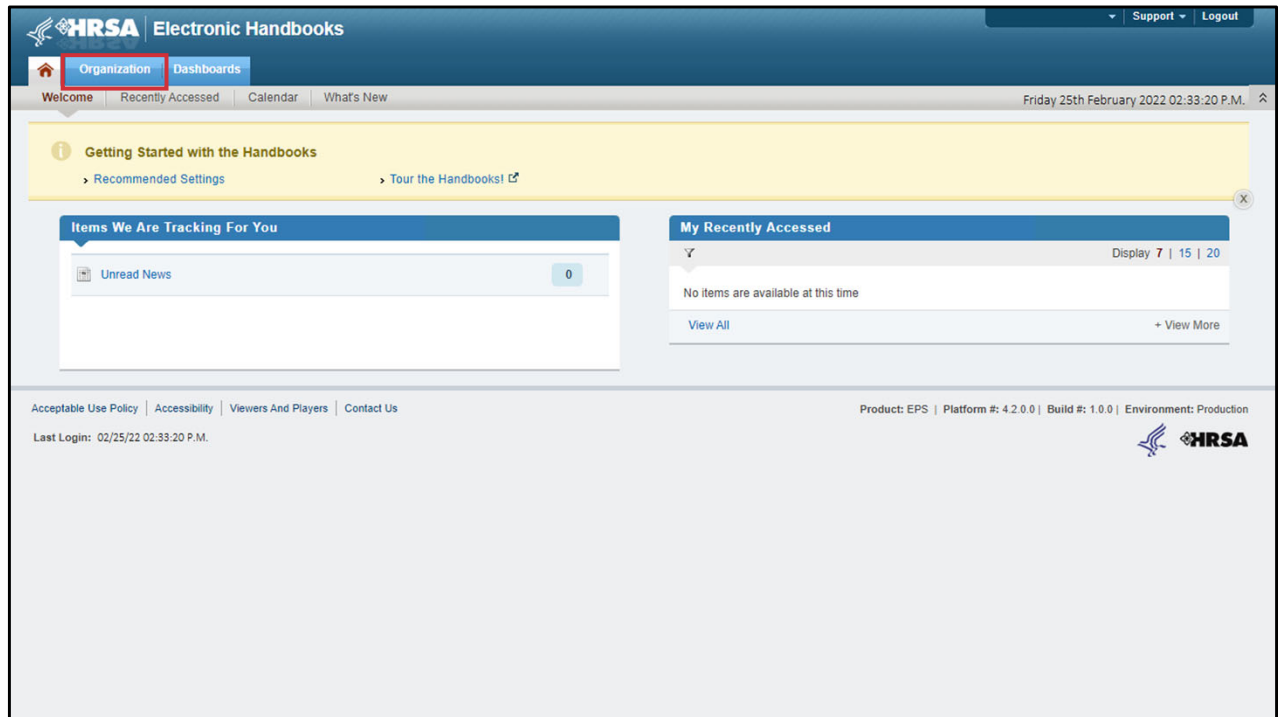
HRSA | Electronic Handbooks

 <p>Applicant/Grantee</p> <p>Use this link if you are applying for, or have been awarded a HRSA grant and you need to access the HRSA Electronic Handbooks (EHBs). Using this link, you can also access the FTCA or FQHC system.</p>	 <p>Grantor</p> <p>Use this link if you are a HRSA employee and you need to access your HRSA Electronic Handbooks (EHBs).</p>	 <p>FI Review</p> <p>Use this link if you want to register to become a CHGME Auditor or if you already are one and need to access your work.</p>
 <p>Consultant/Expert</p> <p>Use this link if you are a Consultant/Expert providing technical assistance to HRSA or HRSA supported organizations and you need to access the Technical Assistance Tracking System (TATS).</p>	 <p>Vendor</p> <p>Use this link if you are a vendor providing technical assistance consulting services to HRSA and you need to access the Technical Assistance Tracking System (TATS).</p>	 <p>Technical Analyst</p> <p>Use this link if you are a Technical Analyst (TA) providing services to HRSA and you need to access the Maternal Infant Early Childhood Home Visiting (MIECHV) Annual and/or Quarterly Reports.</p>

Let's begin by accessing the RSR Provider Report. Currently, we are at the EHBs landing page, where you will see a list of login links. Go ahead scroll down to access the "Service Provider" box at the bottom left of the screen that providers only will click on to log in.



Now that we have accessed the “Service Provider” login link, go ahead enter your username and password, and select the Login button.



Once logged into you will be navigated to the Home Page, so go ahead and select the Organization Tab at the top of the screen.

HRSA Electronic Handbooks

Organization Dashboards

Browse Friday 25th February 2022 02:35:00 P.M.

You are here: Home » Organization » Browse

My Registered Organizations - List

[Register to Another Organization](#) [Detailed View](#)

Page size: 15 Go 1 items in 1 page(s)

Organization Name	City	State	DUNS	EIN	Organization Category	Options
Perks Clinic	City	ST	88888888	999999999	Provider Only	Organization Folder

Page size: 15 Go 1 items in 1 page(s)

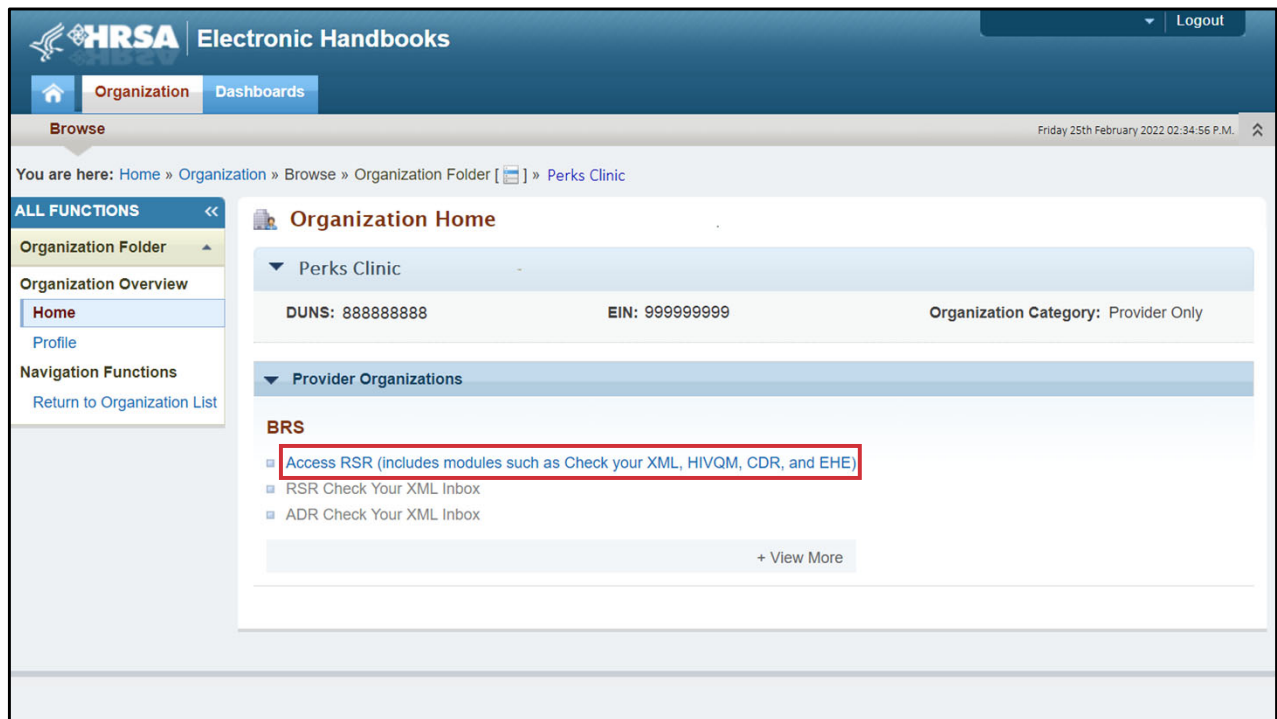
Acceptable Use Policy | Accessibility | Viewers And Players | Contact Us

Product: EPS | Platform #: 4.9.36.0 | Build #: 6.18.0.08 | Environment: UTL7

Last Login: Not available

HRSA

After clicking on the Organization Tab, you will be navigated to the My Registered Organizations page that you will see your organization listed. Once you locate your organization, select the “Organization Folder” under the “Options” Column.



After selecting “Organization Folder” you will be taken to the “Organization Home” page. From here, click on the “Access RSR” link under the “Provider Organizations” header.

The screenshot displays the HRSA Electronic Handbooks interface. At the top, the HRSA logo and 'Electronic Handbooks' are visible. The navigation sidebar on the left includes sections for 'Inbox', 'Search', 'Administration', 'References', 'Performance Measures', and 'Emerging Initiatives'. The main content area is titled 'RSR Provider Report Inbox' and features a table with the following data:

Report ID	Provider Name	Reg Code	Reporting Period	Modified Date	Status	Action	Clients	Action History
22422	Perks Clinic	44444	RSR 2021 Annual	2/24/2022 11:15:56 AM	Working	Open	0	History

Below the table, there are navigation controls (back, first, 1, last, forward) and a 'Page Size' dropdown set to 25. A message indicates '1 items in 1 pages'. At the bottom of the main content area, there is a help section with contact information for the HRSA Help Desk and Data Support, and a note about the Adobe Acrobat Reader requirement.

Logged in as: Provider
 The HAB Web Applications also require Adobe Acrobat Reader 5 or higher installed on your PC. To download Adobe Acrobat Reader, click

Once you click on the “Access RSR” link you will be navigated to the RSR Provider Report inbox where you will be able to either click on “Create” if the report has not been started yet or “Open” if the Provider Report has been started.

TA Resources

- [2021 RSR Instruction Manual](#)
- [Completing the RSR Provider Report](#)

Ryan White Data Support Contact Information:

888-640-9356 |

RyanWhiteDataSupport@wrma.com

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Now those were the steps on accessing the RSR Provider Report for providers only in the HRSA EHBs. If you would like further information on accessing and submitting the RSR Provider Report, I recommend reviewing the 2021 RSR Instruction Manual and the Completing the RSR Provider Report webinar. Also, if you would additional assistance accessing and submitting the RSR Provider Report, you can always reach out to Ryan White Data Support via phone call at 888-640-9356 or by email at ryanwhitedatasupport@wrma.com

TA Resources

- [TargetHIV](#)
 - [2021 RSR Instruction Manual](#)
 - [Completing the RSR Provider Report](#)

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This concludes our short video on "How to access the RSR Provider Report." If you would like further information on accessing and submitting the RSR Provider Report, I recommend reviewing the 2021 RSR Instruction Manual and the Completing the RSR Provider Report webinar on the TargetHIV website. Also, if you would additional assistance with accessing and submitting the RSR Provider Report, you can always reach out to Ryan White Data Support via phone call at 888-640-9356 or by email at ryanwhitedatasupport@wrma.com