

Cards for Use by Members during Meetings [Used by the Seattle TGA's Planning Council]

Cards are prepared on heavy stock and provided to all members.

L is for "Speak Louder"

Raise this card when you would like someone to speak louder so you can understand them better

" " is for "I agree" of "Ditto"

Someone has just made a point with which you agree. Rather than repeating the statement, hold up this card to indicate that you agree with what was just said

" / " is for "No Ditto!"

The No Ditto card is used when you disagree with a statement made

J is for "Jargon"

Use when someone is using terms or acronyms that you do not understand

RF is for "Re-focus!"

Raise this when the conversation has wandered off-track and the group needs to return to its intended discussion

S is for "Slow Down"

Use this card when the person speaking is talking at too rapid a pace to be understood

F is for "Foul"

Use this card when you believe someone is lobbying or breaking other groundrules

? is for "Question!" or "I am lost!"

Use this card to say you are confused about what the group is doing and want to stop the discussion long enough to make sure you and everyone else knows where we are and what we are trying to do

I is for "Point of Information"

Raise this card when you have one of the following:

- The answer to a question asked by a member (not a "what you think" question, but one that asks for a specific answer)
- Information that will help the group

C is for "Conflict of Interest"

Use this card when you are about to talk about a service category in which you have a vested interest, or someone else is talking about a services in which THEY have a vested interest but they have not acknowledged their conflict