

Overview of HRSA’s Electronic Handbooks for Grant Recipients

Written Q & A Summary

October 18, 2023

#	Questions	Answers
1.	Should we already be able to see the performance report due in March of 2024 or will that be added in the future?	You will not be able to access the performance report in the RSR Web System until Monday, December 4 th . The dates for the RSR opening, as well as when reports are due, can be found on the RSR Submission Timeline on TargetHIV .
2.	How do I log into the EHBs if my agency is both a Applicant/Grantee and the HIV Program within the agency is a Service Provider	A Recipient-Provider, meaning that an organization receives its RWHAP grant funding directly from HAB <u>and</u> provides eligible services with that grant funding, should log into the EHB's using the Applicant/Grantee portal.
3.	What if you accidentally register to the incorrect organization? How would you delete or remove an organization name under the My Registered Organizations List?	The EHBs Customer Support Center can provide you with step by step guidance to fix this. You can also reach them over the phone Monday through Friday from 7am to 8pm Eastern Time at 1-877-464-4772.