

Ryan White Services Report and ADAP Data Report Reporting August 29-31, 2017

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Overview

- **RSR Overview**
- **ADR Overview**
- **Technical Assistance Resources**
- **Assessing reporting completeness**
- **How are RSR and ADR data used?**

Ryan White HIV/AIDS Program Services Report (RSR)



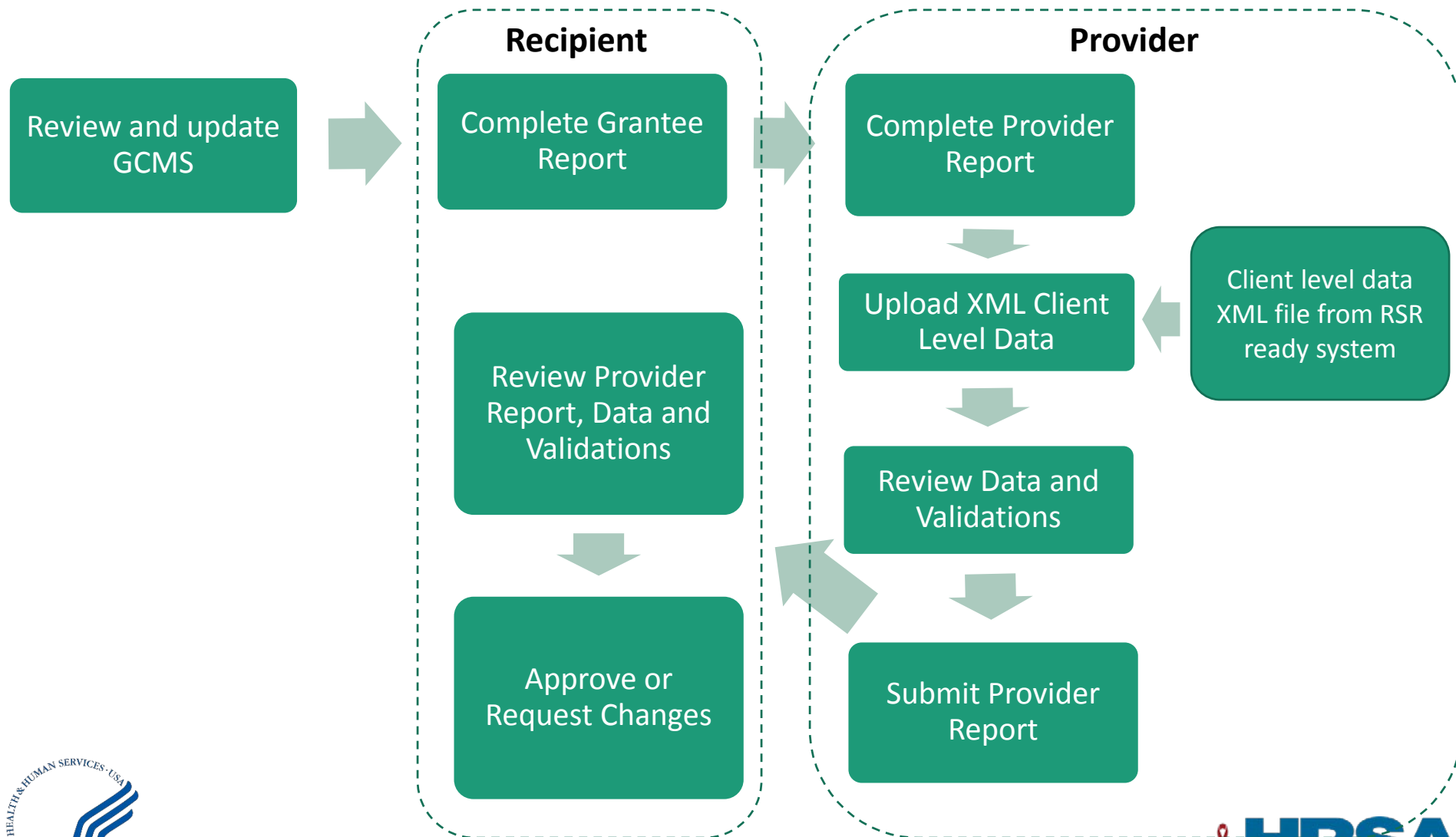
RSR: Types of Information Reported

RSR has three components:

- **Grantee Report**
- **Provider Report**
- **Client Report (Client Level Data)**



RSR Workflow



RSR: Grantee Report

- **Two sections:**
 - General information
 - Program information
- **Completed by recipients**
- **Collects basic information about the recipient organization and funded service provider contracts**
- **Recipients must complete Grantee Report before providers can begin provider report**



RSR: Provider Report

- **Five Sections**
 - General Information
 - Program Information
 - Service Information
 - HIV Counseling and Testing (HC&T) Information
 - Import Client-Level Data
- **Completed by every provider listed in Grantee Report**
 - Every provider completes one report, even if multiply-funded
- **Collects information about service provider agency and services delivered under Ryan White HIV/AIDS Program contract**
- **Recipients role: Train providers and oversee/approve completion of provider and client reports**



RSR: Reporting Process

- XML file is generated from an RSR ready system
- Examples of RSR Ready Systems:

AIRS	eClinicalWorks
ARIES CA	eCOMPAS
AWARDS	eSHARE
CAREWare	Provide Enterprise
Casewatch Millennium	SCOUT
CHAMP	SuccessEHS
CPCDMS	

****Non-Endorsement***

The Health Resources and Services Administration (HRSA) and their associated Bureaus in no manner endorse or sponsor the aforementioned listed vendors or their products or offerings. This listing is based on self-report and successful upload of a test report.



RSR: Client-Level Data

Each client's record will include up to 64 data elements, including:

- **Encrypted Unique Client Identifier (eUCI)**
- **Demographic Information**
- **RWHAP-Eligible Services**
- **Clinical Information**

Appendix A: Required Client Level Data Elements for RWHAP Services

RSR Instruction Manual: <https://careacttarget.org/library/ryan-white-hivaids-program-services-report-rsr-instruction-manual>

Client-level Data Elements	Outpatient/ambulatory medical care	Medical case management	Oral healthcare	Early intervention services (A and B)	Home health care	Home and comm-based hith serv	Hospice services	Mental health services	Medical nutrition therapy	Substance abuse services-outpatient	AIDS Pharmaceutical Assistance	Health Insurance Program (HIP)	Case management (non-medical)	Emergency ass/early intery serv	Food bank/home-delivered meals	Health education/risk reduction	Legal services	Linguistics services	Medical services	Outreach services	Permanency planning	Psychosocial support services	Referral hith care/support services	Rehabilitation services	Respite care	Substance abuse services-residential	Treatment adherence counseling	Rationale
Client Demographics																												
Year of birth	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,7
Ethnicity	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,4,7
Hispanic Subgroup	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,4,7
Race	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	4,7
Asian Subgroup	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	4,7
NHPI Subgroup	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	4,7
Gender	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,3,4,7
Transgender subgroup	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,3,4,7
Sex at Birth	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,3,4,7
Health insurance	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	2,7
Housing status	•	•								•					•													2,7
Federal poverty level	•	•								•																		2,7
HIV/AIDS status	•	•								•																		2,4
Client risk factor	•	•								•																		7
Vital enrollment status	•	•								•																		5,6
HIV Diagnosis Year	•	•								•																		2,4

RSR: Reporting Timelines

Submitted annually: Data reported for January 1st – December 31st

Timeline	Activity
Early December 2017	GCMS and RSR Grantee Report opens for recipients
Early February 2018	RSR Provider Report opens for providers
Late March 2018	All RSRs must be in submitted status

*RSR Timelines available on: <https://careacttarget.org/>



RSR: Important Things to Know

- **Recipients must certify Grantee Report before providers can submit Provider Reports and Client Level Data**
- **Grantee Report must contain accurate provider information from the GCMS**
- **No changes can be made to the Grantee Report after its certified without contacting Ryan White Data Support**
- **Recipients who provide RWHAP-funded services must include a contract with their own agency on the contract list in GCMS**



RSR: Reporting Best Practices

- **Start early!**
- **Review data throughout the year**
- **Correct list of contracts in GCMS before starting Grantee Report**
- **Set reasonable deadlines for providers**
- **Build collaborative working relationships with the other recipients who are also funding your providers**
- **Use the data quality reports built into the RSR web system**

Ryan White HIV/AIDS Program ADAP Data Report (ADR)



ADR Reporting Requirement

- All RWHAP Part B programs (with the exception of the Pacific Island Jurisdictions) are required to submit an annual ADAP Data Report
- The requirement is outlined each year in a Program Term of the RWHAP Part B Notice of Award:

“If the recipient expends any of the RWHAP Part B award on the AIDS Drug Assistance Program (ADAP), it must comply with data reporting requirements of the ADAP Data Report (ADR) for those funds, and the recipient must mandate compliance by each of its subrecipients. Please refer to the HIV/AIDS Program ADAP Data Report webpage at [Ryan White HIV/AIDS Program ADAP Data Report \(ADR\)](#) for additional information”



ADR: Types of Information Reported

- **RWHAP Part B recipients complete the two sections-- Grantee Report and Client Report:**
 - Grantee Report
 - Basic information about recipient characteristics and policies
 - Client Report (or client-level data)
 - A collection of records (one record for each client enrolled in the ADAP), which includes the client's encrypted unique identifier, basic demographic data, and enrollment and certification information
- **Recipients may need to get data from Pharmacy Benefit Managers (PBMs) or other sources to complete the ADR**



ADR: Reporting Process

Examples of ADR Ready Systems:

AIRS	eClinicalWorks
Provider Enterprise	Scout
CAREWare	

****Non-Endorsement***

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ADR: Grantee Report

- **Completed by all ADAPs**
- **Annual submission**
 - Recipient Information
 - Programmatic Administration
 - Purchasing Mechanisms
 - Funding
 - Expenditures
 - ADAP Medication Formulary



ADR: Client Report (Client-Level Data)

- **Completed by all ADAPs**
 - Each ADAP uploads client-level data
 - Client-level data contains one record for each client who received an ADAP-funded service during the reporting period
 - Client-level data follows the calendar year!

ADR: Client Report (Client-Level Data) (Cont.)

- **Each record will include up to 34 data elements, including:**
 - Encrypted Unique Client Identifier (eUCI)
 - Demographics
 - Enrollment and Certification
 - ADAP Insurance Services Received
 - Drug and Drug Expenditures
 - Clinical Information

Appendix A Shows Data Elements To Report For Each Client

- ADR Manual: <https://careacttarget.org/library/adr-instruction-manual>

Appendix A: Required Client-level Data Elements

- Report this data element

Field #	Client-Level Data Elements	Type of Client, by Services Received		
		All Enrolled Clients	Insurance Services	Medication Services
System Variables				
2	Encrypted UCI	●		
Client Demographics				
4	Ethnicity	●		
68	Hispanic/Latino Subgroup	●		
5	Race	●		
69	Asian Subgroup	●		
70	Native American/Pacific Islander Subgroup	●		
6	Gender	●		
7	Transgender	●		
71	Sex at Birth	●		
9	Year of Birth	●		
10	HIV/AIDS Status	●		
11	Poverty Level	●		
12	High Risk Insurance	●		
13	Health Insurance	●		
Enrollment and Certification				
14	New or Existing Client	●		
	Date Completed Application Received (new client only)	●		
16	Date Application Approved (new client only)	●		
17	Date of Recertification	●		
18	Enrollment Status	●		
19	Reason(s) for Disenrollment	●		
ADAP Insurance Services				
20	Receipt of Insurance Services	●		
67	ADAP-funded insurance assistance service		●	
21	Amount Paid for Premiums		●	
22	Months Coverage of Premiums Paid		●	
23	Amount Paid for Co-pays and Deductibles		●	
Drugs and Drug Expenditures				
25	Receipt of Medication Services	●		
26	Medications Dispensed			●
27	Dispense Date for Medication			●
28	Days Supply of Medication			●
29	Amount Paid for Medication			●
Clinical Information				
32	CD4 Count Date			●
33	CD4 Count Value			●
34	Viral Load Date			●
35	Viral Load Value			●

ADR: Reporting Timelines

Submitted annually:

- Grantee Report covers: April 1st– March 31st
- Client Report covers: January 1st– December 31st

Timeline	
Early February	ADR Check Your XML and Data Quality feature opens
Early April	ADR Web System opens for submissions
Late April	Target upload date for ADR client-level data files
Early June	All ADRs must be in submitted status by 6:00pm ET of the published due date

*ADR Timelines available in ADR Manual:

<https://careacttarget.org/library/adr-instruction-manual>



ADR: Important Things to Remember

Start early!

- **Grantee report**

- The Grantee Report follows the grant year:
 - April 1st – March 31st
- Make sure to include all fiscal resources in funding, not just federal funding
- Formulary needs to be kept up to date:
 - Prior year medications pull forward



ADR: Important Things to Remember (Cont.)

- **Client report**

- Recipients upload an XML file
- If uploading multiple XMLs, review the merge rules on TARGET <https://careacttarget.org/library/adr-merge-rules-30>
- Data represent all ADAP-funded services received
- Copays and deductibles are insurance services, not medication services

- **HAB focuses on both the quality AND accuracy of the data**



RSR and ADR Technical Assistance Resources

- **Questions about program guidance**
 - HRSA project officer
- **Questions about EHBs**
 - HRSA Contact Center (877) 464-4772 8 am – 8 pm ET, Monday-Friday
 - <http://www.hrsa.gov/about/contact/ehbhelp.aspx>
- **Data content and submission questions**
 - Ryan White Data Support – (888) 640-9356 10am – 6:30 pm ET, Monday-Friday
 - RyanWhiteDataSupport@wrma.com



RSR and ADR Technical Assistance Resources (Cont.)

- **Data quality, eUCI generation, extensive TA to meet data reporting requirements**
 - DART – Data.TA@caiglobal.org
- **CAREWare users**
 - CAREWare Help Desk – (877) 294-3571 12pm – 5pm ET, Monday-Friday
 - cwhelp@jprog.com
- **Important Notices, Dates to Remember, Training Materials**
 - TARGET Center – <https://careacttarget.org/>



Assessing Reporting Completeness and Accuracy

- **Upload Completeness and Validation Reports support client level data review**
- **Upload Completeness Report**
 - Shows information on contents of uploaded file
 - Displays distribution of responses for each data element
 - Recipients have two Data Completeness Report options:
 - By provider
 - By data element
- **Validation Report**
 - Displays errors, warnings and alerts

<https://careacttarget.org/library/instructions-grantees-how-download-upload-completeness-report>



Assessing Reporting Completeness and Accuracy (Cont.)

- Now it's your turn!



Ryan White HIV/AIDS Program Data Count!

- **Ryan White HIV/AIDS Program data are used to report information about the scope and impact of the Ryan White HIV/AIDS Program to:**
 - Your Project Officer
 - HAB Leadership
 - HIV/AIDS Community
 - Other Stakeholders
 - The Public
- **Ryan White HIV/AIDS Program data should accurately reflect your program activities**



RSR Annual Client Level Report Overview

- Annual publication using RSR client level data from more than 2,000 funded grant recipients and subrecipients
- Tables include:
 - demographic composition of clients served
 - socioeconomic factors, such as federal poverty level (FPL)
 - health care coverage
 - housing status
 - selected HIV-related clinical outcome indicators
- Data are inclusive of the overall RWHAP client population and key priority populations served by RWHAP
- 2015 report available at:
<https://hab.hrsa.gov/sites/default/files/hab/data/datareports/2015rwhapdatareport.pdf>



RSR Annual Client Level Report

- State level information is included in Tables 9-13
- Includes RWHAP Part A, B, C, and D recipients within the state

Table 10a. Ryan White HIV/AIDS Program clients (non-ADAP), by race/ethnicity and state, 2015—United States and 3 territories

State	American Indian/ Alaska Native		Asian		Black/African American		Hispanic/Latino ^a		Native Hawaiian/ Pacific Islander		White		Multiple races		Total ^b
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.
Alabama	6	0.1	26	0.3	6,165	70.4	193	2.2	2	0.0	2,306	26.4	55	0.6	8,782
Alaska	180	34.4	19	3.6	74	14.1	53	10.1	2	0.4	186	35.5	10	1.9	524
Arizona	226	3.2	107	1.5	1,064	15.0	2,360	33.2	17	0.2	3,159	44.5	169	2.4	7,172
Arkansas	1	0.1	5	0.2	1,017	48.1	133	6.3	5	0.2	903	42.7	49	2.3	2,116
California	360	0.7	1,911	3.5	11,162	20.3	22,510	40.8	264	0.5	18,403	33.4	502	0.9	55,425
Colorado	78	1.2	90	1.3	1,295	19.3	1,678	24.9	8	0.1	3,471	51.6	107	1.6	6,772
Connecticut	5	0.1	28	0.5	2,431	41.3	2,196	37.3	6	0.1	1,177	20.0	42	0.7	5,895
Delaware	2	0.1	0	0.0	1,202	63.7	116	6.2	1	0.1	545	28.9	20	1.1	1,886
District of Columbia	13	0.2	41	0.6	5,710	83.6	558	8.2	8	0.1	482	7.1	20	0.3	6,935
Florida	50	0.1	273	0.5	28,572	51.8	12,741	23.1	26	0.1	12,922	23.4	575	1.0	55,378
Georgia	16	0.1	127	0.6	16,476	77.5	1,059	5.0	9	0.0	3,401	16.0	161	0.8	21,253
Hawaii	12	1.2	127	13.1	48	5.0	126	13.0	128	13.2	449	46.3	79	8.2	970
Idaho	9	1.3	7	1.0	56	7.9	94	13.3	1	0.1	529	74.8	11	1.6	707
Illinois	50	0.2	257	1.1	13,346	56.5	4,729	20.0	20	0.1	4,856	20.6	356	1.5	23,688


State Profiles Overview


- A dynamic visualization tool for accessing summary level RWHAP data
- Available data sources include:
 - RSR Grantee and Provider Reports
 - RSR Client Level Data
 - ADR Client Level Data
 - Dental Services Report Data
- Available at:
<https://hab.hrsa.gov/stateprofiles/Default.aspx>







State Profiles

Redesigned State Profile site in Beta Testing

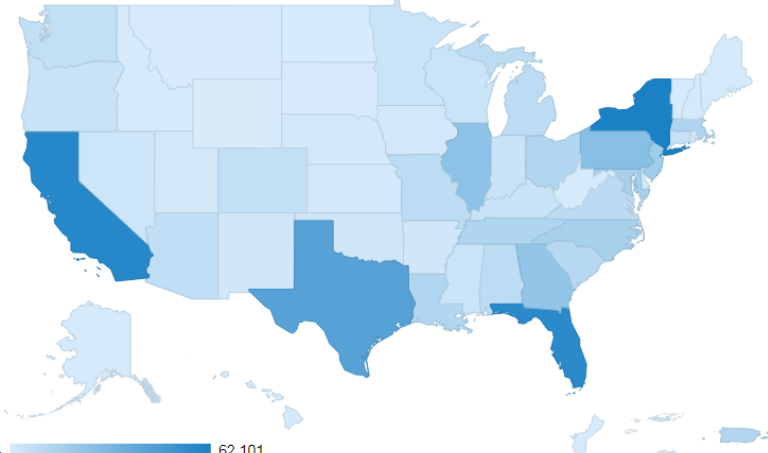
 Health Resources & Services Administration

**HRSA**
Ryan White & Global HIV/AIDS Programs

Home State Profile State-to-State Year-to-Year United States ▼

- > Client Characteristics
 - > ADAP
 - Age
 - Gender
 - Income
 - Race / Ethnicity
 - > Funding
 - > Oral Health Programs
 - > Services Received
 - > Suppressed
- Data Tables 
-  Full 2015 RSR Report
-  About the RWHAP
-  HRSA's HIV/AIDS Bureau

Clients Served, by State, 2015



34 62,101
Number of clients

Learn how AIDS Drug Assistance Program (ADAP) Funds were administered in the United States in 2015

The AIDS Drug Assistance Program (ADAP) provides medications and access to insurance coverage to those who lack insurance and resources.

In 2015, an estimated 259,531 clients were served by ADAP in the United States. A total of 34,265 new clients were served.

Learn more about the [ADAP program](#) and the [HIV/AIDS Bureau](#) that administers the program.

Additional Data Needs

- **Annually, HAB reviews and revises information available in the Annual RSR Client Level Report**
 - E.g., Supplemental with more EMA/TGA and state tables
- **What types of information would be helpful to support your programs?**
- **Does the state level data (inclusive of all RWHAP parts) format provide a clear picture of the RWHAP within your state?**



Evaluation Survey

- Please use the following link to complete a short evaluation of this session
- The link may also be found on your agenda

https://www.surveymonkey.com/r/ARSV2017_DataReports

Contact Information

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