VIRTUAL
30 YEARS
2020 NATIONAL RYAN WHITE CONFERENCE ON HIV CARE & TREATMENT

16008; Obtaining Clinical Outcome Data for HIV Care Organizations without a Clinical Service Component

Dr. John Guidry, PhD

Shivang Shah, MPH

August 11, 2020

Overview

I. Learning Outcomes

II. Background

III. Understanding the Iterative Process

IV. "Finalized" Process – Obtaining the Data

V. "Finalized" Process – Checklist

VI. Specific Considerations

Learning Outcomes

- 1. Establish an understanding of barriers and strategies to incorporate when requesting clinical data from external sources

- 2. Learn to identify agency, city, or state guidelines that will streamline the data collection.

- 3. Standardize quality checks on data and charts to ensure completeness and organization.

Background

- Critical SPNS outcomes
- Difference between an organization like ours and others
- Trial and error failures
- Lack of resources

Understanding the Iterative Process

- Accessing EMRs
- Clients and paperwork
- HIPAA consent for release of medical records
- Hospital/Clinic address
- Hospital/Clinic contact information
- Method of request

"Finalized" Process – Obtaining the Data

- 1. Understand which HIPAA consent form is needed for your specific information requested.

- 2. Obtain bidirectional HIPAA consent forms from the client.

- 3. Build a database of providers with name, address, phone number, fax, physical address, email address and method of requesting clinical data with the medical records department.

- 4. Make a schedule or plan to request the data and be specific in your request.

- 5. Follow-up with the department on a time schedule based on their medical records request time-tables.

- 6. Receive the data and process it internally.

"Finalized" Process – Checklist

- 7. Highlight and mark the data needed for your project or research with color-coded tabs.

- 8. Enter the data into tracking systems accordingly.

- 9. Have a second person check the data marked for any missing items or inconsistencies.

- 10. Perform periodic internal data-audits to ensure data quality.

Specific Considerations

- Do not overburden research assistants/evaluators with too many cases.

- Consider your team and its parts.

- Ensure completeness across all documents and items.

- There will be multiple 'rounds' of requests

- Understand the multiple areas where the iterative process is important.

Questions?