### Integrated HIV Prevention and Care Planning: What you need to know

Tuesday, December 15

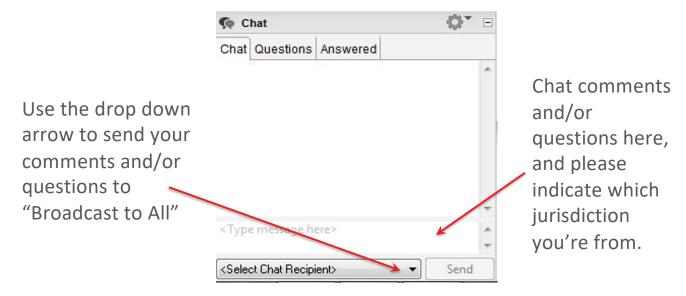
1:00 PM - 2:30 PM EST





#### **Chat Feature**

If you have questions during the call, please use the chat feature. To do so:



#### **About the Integrated HIV/AIDS Planning TA Center**

#### **SUPPORTS**

Ryan White HIV/AIDS Program Parts A & B recipients and planning bodies



#### **CONDUCTS**

national and targeted training and technical assistance activities



#### **FOCUSES**

on integrated planning including implementation and monitoring of Integrated HIV Prevention and Care Plans



#### Webinar objectives

After this webinar, participants will be able to:

- Describe the five optimal stages of integrated HIV prevention and care planning.
- Describe at least one best practice for developing Integrated HIV Prevention and Care Plans.
- Identify at least one resource to help support integrated planning efforts and the development of future Integrated HIV Prevention and Care Plans.



How Does Integrated Planning Support Other Initiatives?



#### **Understanding the landscape**

- Integrated HIV Prevention and Care Planning Guidance (2017-2021)
- National HIV/AIDS Strategy (NHAS) continues to guide all national efforts
- Ending the HIV Epidemic: A Plan for America initiative
  - 10-year national initiative to end HIV in the US
  - The first phase focuses on 57 priority jurisdictions
- State or local initiatives, such as Getting to Zero, Ending the Epidemic, and Fast Track Cities



#### **Delay of Integrated Plan Guidance for 2022-2027**

- Guidance for preparation of Integrated HIV Prevention and Care Plans for 2022-2027 has been postponed due to the COVID-19 pandemic
- June 17, 2020 letter from HRSA and CDC HIV program leaders
  - Outlines expectations for continued use of existing Integrated Plans
  - Encourages jurisdictions to refine ongoing planning efforts, incorporating
     Ending the HIV Epidemic planning and community engagement activities



#### **Coordination with Ending the HIV Epidemic (EHE) plans**

#### HRSA has noted:

- Jurisdictions' EHE plans and Integrated Prevention and Care Plans should align
- The forthcoming Integrated Prevention and Care Plan Guidance will incorporate the four EHE pillars: diagnose, treat, prevent, respond
- Pieces of EHE plan submission may be used to meet Integrated Plan requirements



#### **IHAP TAC assistance available to jurisdictions**

- Conducting integrated planning activities
- Engaging community in integrated planning efforts
- Aligning Integrated HIV Prevention and Care Plans with other initiatives
- Implementing and monitoring Integrated HIV Prevention and Care Plans
- Optimizing resource allocation methodologies



#### Tell us about yourself!

- What is your knowledge of integrated planning?
  - Expert (e.g. I was heavily involved in the development of the 2017-2021 Integrated Plan and integrating planning in my jurisdiction)
  - Intermediate (e.g. I am responsible for implementing activities of the 2017-2021 Integrated Plan)
  - Novice (e.g. I'm new to my position and/or unfamiliar with the 2017-2021 Integrated Plan)
  - What's Integrated Planning?
  - Other? Please chat into the chat box!

### Why Integrate HIV Prevention and Care Planning?

#### Why is integrated planning important?

- Fosters new approaches to address barriers to HIV prevention, care, and treatment
- Serves as a jurisdictional roadmap
- Leverages existing resources and improves efficiency and coordination of HIV prevention and care service delivery
- Promotes collaboration and coordination in the use of data for prevention and care program planning, resource allocation, evaluation, and continuous quality improvement efforts
- Establishes ongoing mechanisms for stakeholder engagement



# What Do We Mean by Integration?



#### What do we mean by integration?

- Integration may occur in multiple domains
  - Planning groups
  - Specific planning activities needs assessment, plan development, resource allocation, etc.
  - Physical integration of recipient services co-location of prevention and treatment administration
  - Recipient staff staff roles and responsibilities are integrated across prevention and care
  - Procurement of HIV prevention and care services

#### How do we measure integration?

- Integration occurs across domains and across a spectrum within the domains
- IHAP TAC developed an instrument to help measure progress toward integration across multiple domains
  - Piloted with eight RWHAP Part A and Part B recipients
  - Revised measures included in forthcoming needs assessment launching next month
  - Will support measurement of integration changes over time



#### **Integration domains**

Organizational Structure					
DOMAIN	NO INTEGRATION	SOME INTEGRATION	FULL INTEGRATION		
Communication	Staff communicate only when essential	Periodic communication	Staff communicate routinely		
Data sharing	agreements in place for client level data	Data sharing agreements permit information to be shared between state and local health department and other service delivery partners upon request	Comprehensive and bidirectional data sharing agreements facilitate routine linkage, re-engagement, and retention in care		
Organizational structure and leadership	Staff and leadership are organized separately with distinct reporting structures	Staff and leadership are in the same organizational unit	Full integration of staff and leadership using the same reporting structures, teams are integrated		



#### **Integration domains**

Procurement					
DOMAIN	NO INTEGRATION	SOME INTEGRATION	FULL INTEGRATION		
Procurement		joint procurement	Procurement of resources occurs through an integrated process known as braided funding		

A process in which "stakeholders coordinate funding from individual sources, with each individual funding source keeping its specific identity. Adapted from the Association of Government Accountants, "Blended and Braided Funding: A Guide for Policy Makers and Practitioners," December 2014.



#### **Integration domains**

Planning					
DOMAIN	NO INTEGRATION	SOME INTEGRATION	FULL INTEGRATION		
Planning body structure	Separate planning bodies	Some shared members	One joint planning body		
Decision making/Priority setting	Process is separate across programs	Consult/communicate regarding decision making	Process is shared across HIV care and prevention programs		
Resource allocation	Allocated separately	Some coordination in allocation	One coordinated process for resource allocation		
Planning process for special initiatives	Separate planning processes	Episodic planning	Formal, coordinated planning process		



# Models of Integrated Planning



#### Models of integrated planning

- Jurisdictions are encouraged to explore different types and levels of integration
  - There are multiple approaches to integrated planning depending on what is feasible for jurisdictions
  - Determine which model best suits its unique needs
  - Recognize integration is an ongoing process
  - Levels of integration can be intensified over time







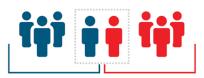
#### **Cross-Representation**



Integrated Information Gathering and/or Analysis



Integrated Committee of a Larger Planning Body

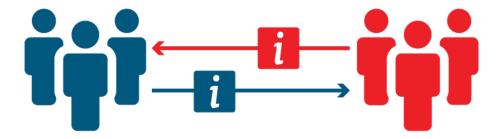


Unified Prevention and Care Planning Body



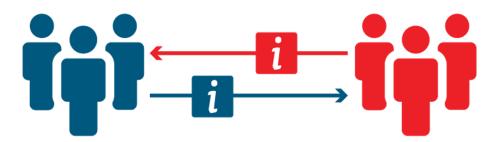
#### 1. Information sharing

 Each planning body informs the other of their work using presentations, reports, webinars, conference calls, and other communication activities



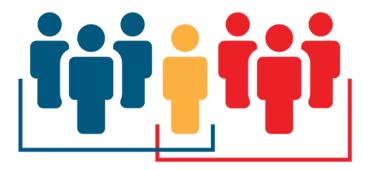
#### In action! Information sharing

 A representative from the local HIV Prevention Group (HPG) attends the RWHAP Part A planning council/planning body (PC/PB) meeting and provides reports on issues affecting HIV prevention services statewide and nationally



#### 2. Cross-representation

 One or more members of each planning body serve as members of the other body



#### In action! Cross-representation

 Cross-representation between the Boston RWHAP Part A Planning Council and the RWHAP Part B Massachusetts Integrated Prevention and Care Committee (MIPCC)



#### 3. Integrated information gathering and data analysis

- Care and prevention planning bodies engage in data-based collaboration through joint activities:
  - Needs assessment activities
  - Evaluations
  - Consumer input activities (e.g. townhalls, roundtables)
  - Analysis of jurisdictional HIV care continuum data
  - Service planning and strategy development



#### In action! Integrated information gathering

- A joint workgroup with prevention and care representatives designs and implements the needs assessment and develops an epidemiological profile for both the state and the RWHAP Part A jurisdiction
- The HPG participates in the development of the RWHAP Statewide Coordinated Statement of Need
- In 2018, the Ohio RWHAP Part A and Part B recipients and the Ohio Department of Health HIV Prevention Program initiated a multi-year joint statewide needs assessment focused on Ohioans at increased risk for HIV infection and individuals with HIV

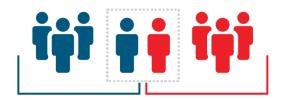
#### 4. Integrated committee of a larger planning body

 Standing committee on a larger planning body carries out collaborative planning tasks for both prevention and care



#### In action! Integrated committee of a larger planning body

- RWHAP Part A PC/PB establishes a standing prevention committee or a joint program committee
- In Houston, the Early Identification of Individuals with HIV/AIDS (EIIHA)
  workgroup includes members of the Ryan White Planning Council and
  the Houston Prevention Planning Group, who work together on an
  EIIHA strategy



#### 5. Unified prevention-care planning body

 Single statewide or RWHAP Part A regional PC/PB responsible for carrying out both prevention and care planning



#### In action! Unified prevention-care planning body

- Advisory body supported by the State Department of Health, which is responsible for conducting care and prevention planning
- Combined prevention and care planning bodies in cities that receive RWHAP Part A funds and those that both do and do not receive direct CDC prevention funds
- St. Louis, San Diego, and Kansas City do not receive direct
   CDC prevention funds but have been integrated into the work of RWHAP Part B care planning bodies

#### **Integrated Planning Model Poll**

- What type of integrated HIV prevention and care planning model does your jurisdiction have?
  - Information sharing
  - Cross-representation
  - Integrated information gathering and data analysis
  - Integrated committee of a larger planning body
  - Unified prevention-care planning body
  - Other? Share in the chat!

#### **IHAP TAC resource**

### Examples of collaborative integrated prevention and care planning activities

As Ryan White HIV/AIDS Program (RWHAP) Part A and B recipients and CDC Division of HIV/AIDS Prevention (DHAP) funded prevention programs move towards greater integration, their respective planning bodies must find new models of working together.

Below are five examples of integrated prevention and care planning activities; two that emphasize developing joint communication and data sharing activities and three that focus on restructuring the actual composition, membership, or operating policies of planning bodies. While there is no recommended approach for integrated planning for every jurisdiction, there are a number of factors that should be

considered when determining the best approach to establishing integrated prevention and care planning in your jurisdiction. These include:

- · Resources, including staff time
- · Funding sources
- History of collaboration or integration between prevention and care planning bodies
- Leadership, culture, and working style of each planning body in question
- Legislative mandates and planning requirements of each planning body in jurisdiction

#### INTEGRATED COMMUNICATION AND DATA SHARING ACTIVITIES

The following examples maintain existing planning body structures, but add joint activities and/or protocols for information sharing between existing groups.

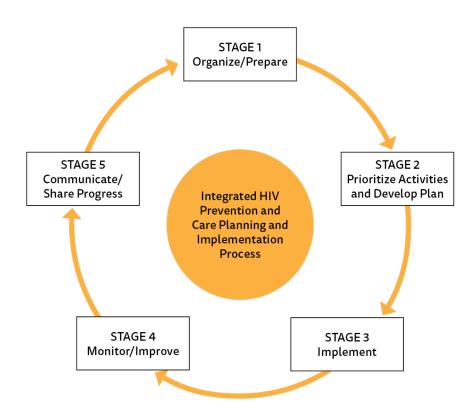


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# Stages of Integrated Planning



#### **Stages of Integrated Planning**





### **Stage 1: Organize and Prepare**



#### During the organization and preparation stage...

- Foster meaningful stakeholder and community engagement
- Provide orientation and training to prepare staff and community members for plan development processes
- Establish communication strategies to ensure use of clear language, including common definitions
- Develop a committed and diverse planning group
- Encourage cooperation between RWHAP Part A and B planning bodies and any prevention planning groups



#### **Stage 1 activities: Engage stakeholders**

- Meaningful engagement of the community from the beginning
  - Provides the foundation for the planning process
  - Enhances coordination, collaboration, and seamless access to services
  - Includes people with personal or professional experience, expertise, and skills in HIV
- HRSA and CDC require HIV planning processes to involve community stakeholders



#### What is 'meaningful stakeholder engagement'?

- Is continuous, ongoing, and bidirectional
- Considers the unique needs and challenges in each community
- Seeks input from a wide range of stakeholders and occurs in a variety of venues and formats
  - Includes gathering feedback remotely (e.g. virtual townhall, online comment submission)
- May take us out of our comfort zone to challenge conventional wisdom and encourage innovation



#### **Community Engagement Strategies during COVID-19**

- Increased use of e-newsletters and stakeholder distribution lists.
- Record meetings.
- To combat Zoom fatigue, schedule more 1-on-1 meetings by phone.
- Use COVID funding to increase infrastructure for virtual engagement.
- Develop Brief TA videos.
- Polled members early in the pandemic and found that everyone had access to the internet, and everyone had access to at least a phone.
- Did individualized training, customizing for people using laptops, desktops, phones.





How are you engaging stakeholders during the COVID-19 pandemic?

Please use the chat to share your ideas!

#### Stage 1 activities: Review existing data and collect new data

- Identify priorities and develop a plan for collecting and analyzing data
  - Review major integrated planning questions that the planning process is intended to answer
  - Determine what types of quantitative and qualitative data are needed to help answer the questions
  - Identify data priorities and gaps in existing data
  - Develop a plan for collecting and analyzing data
  - Gather and review existing data or secondary data
  - Adapt or develop and pilot test new data collection instruments and use to collect new data
  - Review and apply existing data sharing agreements and create new ones as needed



#### Stage 1 activities: Conduct needs assessment

- Jurisdictions should conduct a needs assessment every three to five years, monitor progress over time, and make annual adjustments as needed
- Needs assessments include:
  - Epidemiologic profile
  - Resource inventory
  - Profile of provider capacity and capability
  - Estimate and assessment of unmet need
  - Estimate and assessment of people with HIV who are unaware of their status
  - Assessment of gaps in service needs



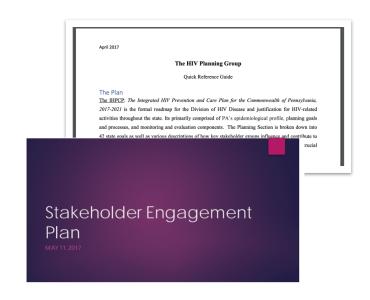
#### Stage 1 activities: Review and analyze data

- Identify individuals responsible for data analysis
- Review and analyze data
- Synthesize and format data for PCs/PBs
- Create user-friendly visuals to help stakeholders interpret data
- Create and use HIV care continuum outcome data to highlight prevention and care successes and gaps

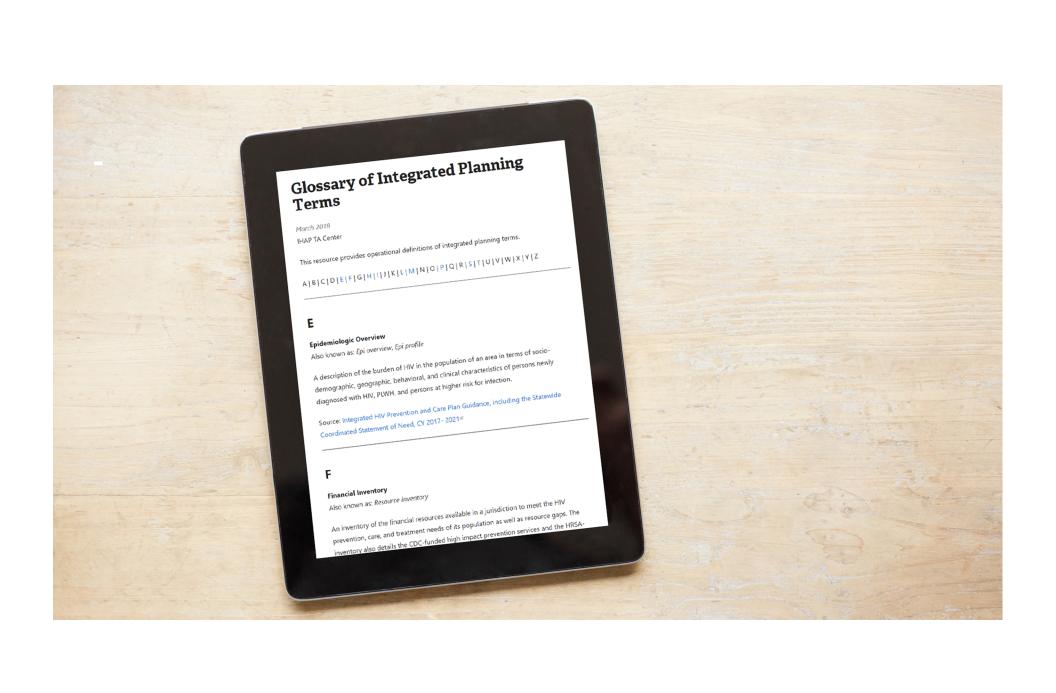


#### In action! Strategies to organize and prepare

- Orientation and training
  - Pennsylvania developed orientation
     materials for Integrated Plan development
- Communication strategies get on the same page
  - Create a common or shared language guide for prevention and care
  - Broward County developed a shared integrated planning lexicon that was vetted and approved by the Integrated Planning team







# Stage 2: Prioritize Activities and Develop the Plan

#### Stage 2 activities: Structure plan development process

- Ensure sufficient resources and dedicated leadership for plan development
- Develop realistic timelines that account for plan development, review, and revision
- Reference federal guidance to verify you have all information to draft the required sections
- Concurrently develop a monitoring plan to track progress and successes
- When possible, use technology that allows multiple parties to simultaneously view, edit, and contribute to plan development



#### **Stage 2 activities: Continue engaging stakeholders**

- If using an external consultant, ensure that PC/PB members are fully and meaningfully engaged throughout the process
- Consult a range of stakeholders, taking note of diverse communities within a jurisdiction
- Solicit feedback in a variety of venues and formats to accommodate the needs and preferences of community members
  - Consider community involvement burden
  - Geographic (rural vs. urban)
  - When possible, gather feedback remotely (e.g. virtual townhall, online comment submission)



#### In action! Maryland Engagement

- To engage a broader community in the Integrated HIV Prevention and Care Plan development process, Maryland's planning body sought input from advisory groups, including:
  - Five Regional Advisory Committees, the Baltimore Planning Council, the Anne Arundel Commission, and the Baltimore City Commission
  - MSM Response Team
  - Transgender Response Team
  - HIV Perinatal Team
  - Maryland Hepatitis Coalition
  - STI Community Coalition





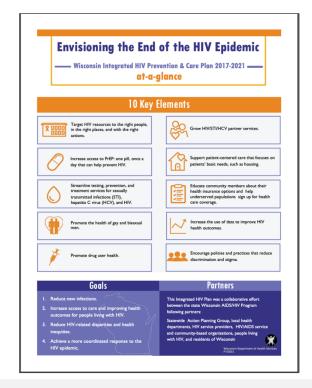
#### Stage 2 activities: Obtain feedback on plan from PC/PB

- Present key information to PC/PB in an open meeting
- Ensure that key stakeholders receive copies or summaries of the plan and have an opportunity to provide feedback to the PC/PB
  - Public comments and feedback may be obtained formally at public hearings or through other venues such as community meetings, advisory committees, and provider forums
- Review and revise the draft plan as needed
- The Integrated HIV Prevention and Care Plan must be reviewed by the full PC/PB resulting in a letter of concurrence, concurrence with reservation(s), or no concurrence



#### Stage 2 activities: Disseminate plan

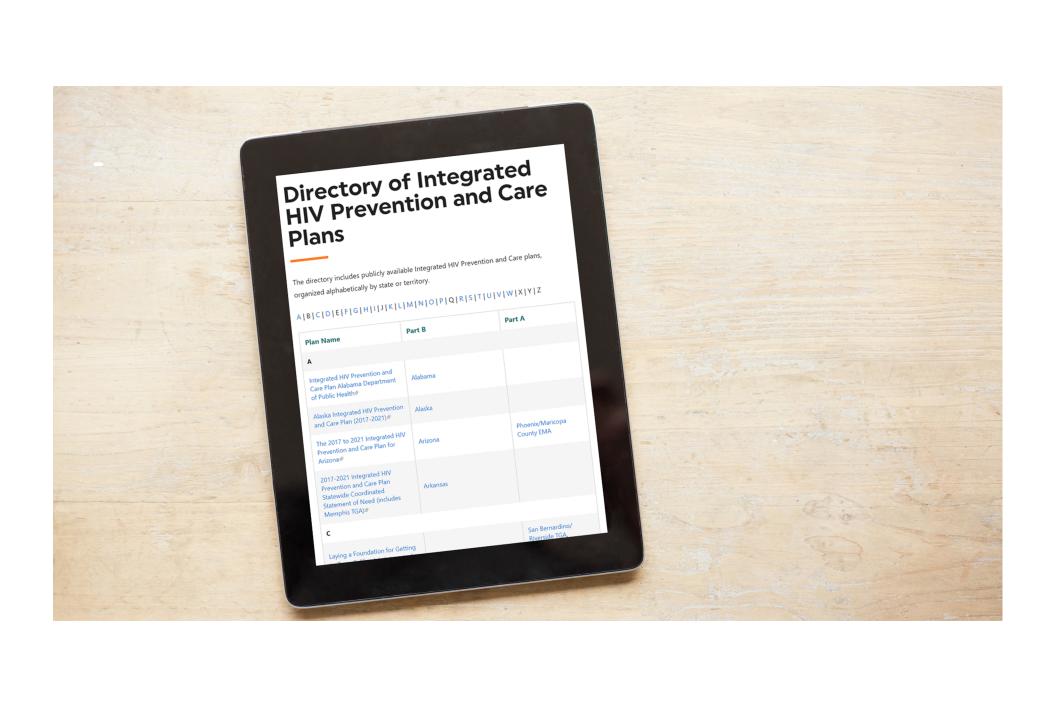
- Disseminate final plan to all key stakeholders and establish mechanisms for sharing plan updates and progress towards goals
- In Action! Wisconsin developed an abbreviated version of their Integrated Plan to distill the 130-page plan into 10 pages and a one page At-A-Glance document

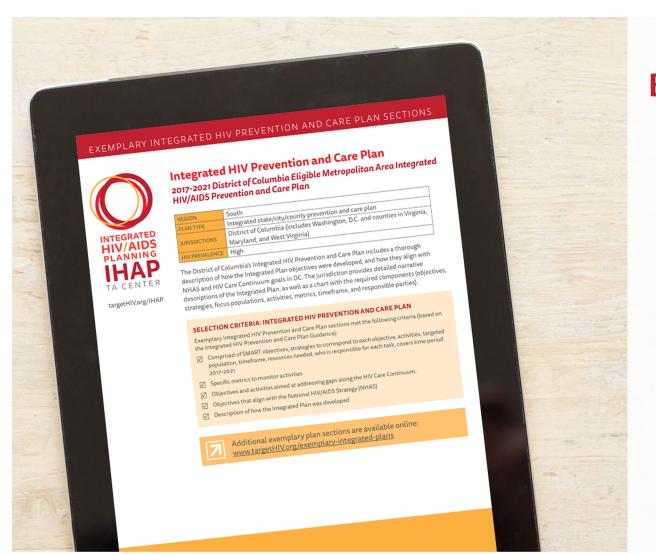




**INTEGRATED HIV/AIDS PLANNING** 

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#### **Exemplary Plans**

- Inventory of strong responses to joint CDC/HRSA guidance
- Not exhaustive
- Inform and guide development or revision of Integrated HIV Prevention and Care Plans
- 161 Exemplary Plan sections reviewed
- 34 sections highlighted

### Stage 3: Implement Plan



#### **Stage 3 activities: Document implementation processes**

- Document protocols to support implementation
  - Decision-making process
  - Communications to report progress and challenges
- Develop a realistic work plan based on the Integrated HIV Prevention and Care Plan, including:
  - Roles and responsibilities for planning bodies, recipients, and sub-recipients
  - Timelines
  - Outcomes

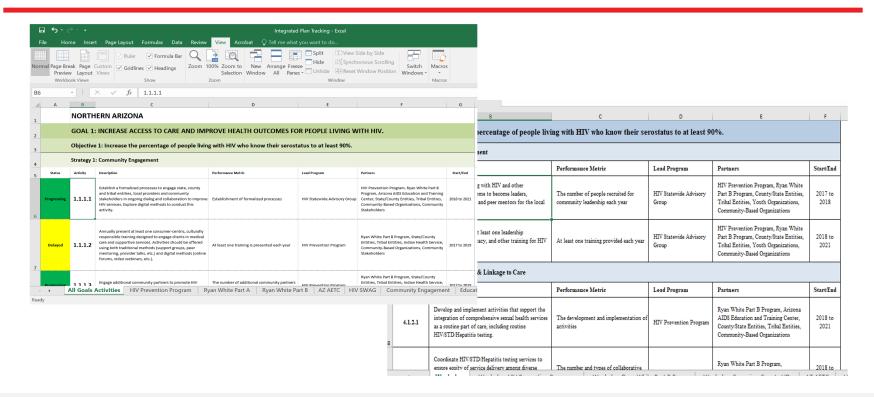


#### Stage 3 activities: Implement plan!

- Consider developing a list that includes small but important, achievable steps
  - Frame activities as action steps to support goals and objectives
  - Help to generate momentum
  - Provide structure for regular updates to key stakeholders



#### In action! Arizona's Plan Tracking Tool



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# Stage 4: Monitor and Improve Plan



#### Stage 4 activities: Implement monitoring plan

- Update the monitoring plan developed in Stage 2 to ensure effective and responsive tracking of progress and successes, including:
  - Measures, data sources, and data collection processes
  - Reporting structures and processes for reporting
  - Data management protocols
  - Ongoing quality assurance
- Monitor and assess implementation of goals, SMART objectives, and projected activities



#### Stage 4 activities: Share and incorporate feedback

- Update stakeholders on plan implementation
  - Report progress on plan implementation
  - Share data, as well as conclusions gleaned from partner data, in an appropriate format
  - Solicit feedback for plan and program improvements
- Integrate feedback for improvement
  - Update plan to reflect feedback if necessary



#### Stage 4 activities: Use data to monitor progress

- Use HIV care continuum data and real-time data dashboards to monitor jurisdictional progress in improvements in HIV prevention, care, and service delivery
  - Identify HIV care continuum data and sources
  - Determine schedule/plan to review surveillance, program, and care data
  - Use data to improve and measure changes to specific steps of the HIV care continuum



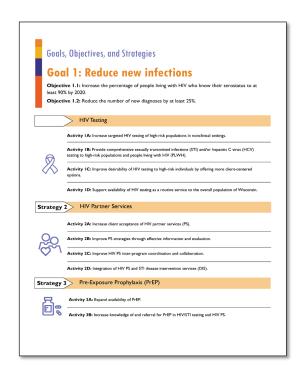
Stage 5: Communicate and Share Progress

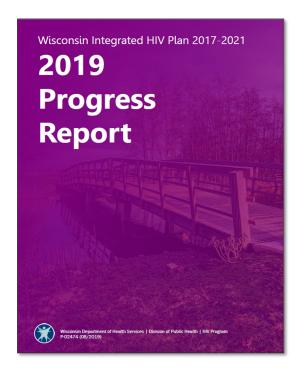
#### Stage 5 activities: Share updates and progress

- Provide updates on plan activities and progress to PB/PCs and other stakeholders
- Include successes, challenges, modifications, and lessons learned
- Create a progress report or activity dashboard that is updated and shared regularly according to an established schedule
- Distill the Integrated Plan and its activities into a succinct visual or snapshot to promote or communicate progress

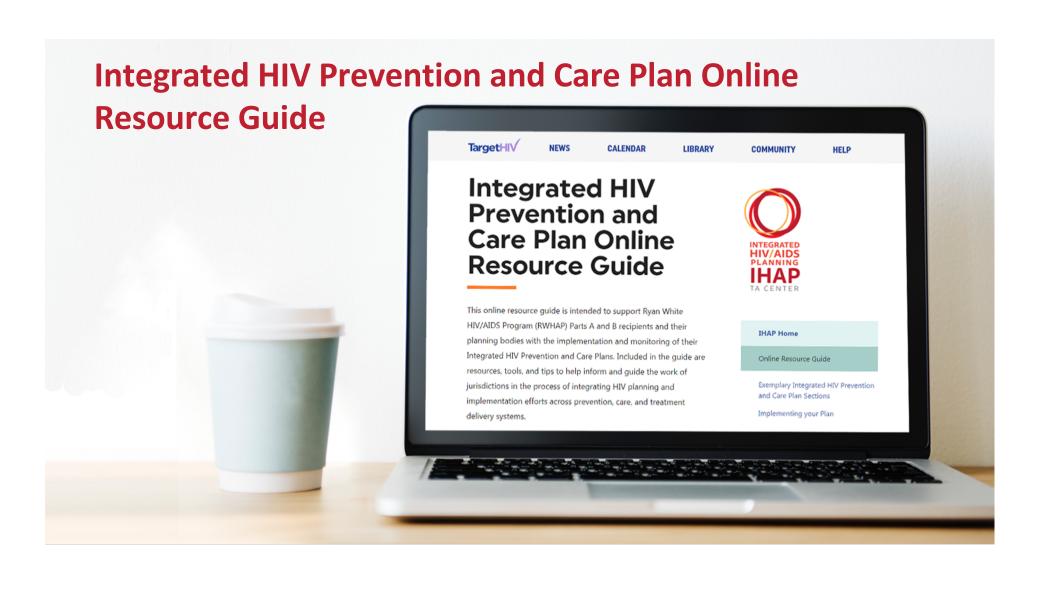


#### In action! Plan dissemination in Wisconsin









#### **Stages of Integrated Planning Poll**

- What stage of integrated planning do find the most challenging?
  - Stage 1: Pre-Planning organizing and preparing to plan
  - Stage 2: Plan Development plan and prioritize plan activities
  - Stage 3: Implementation of Plan activities
  - Stage 4: Monitor and Improvement
  - Stage 5: Communication sharing progress



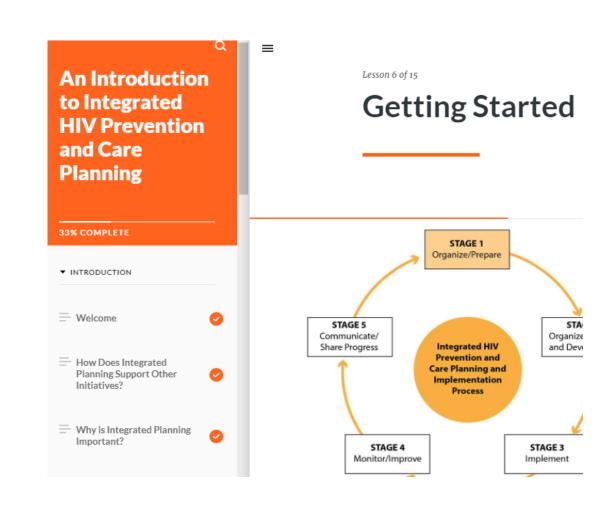
# **Integrated Planning 101**

Integrated Planning 101
Online Curriculum

Launching Soon!

Fundamentals of integrated planning

New to integrated planning or refresher on basics





## Questions?

#### Tell us more!

- The IHAP TAC is conducting an information gathering needs assessment to better understand challenges on the ground.
- The information gathered during the needs assessment will inform future TA offerings, including webinars, tools, and resources.
- Launching in January, 2021!

Tools for HRSA's Ryan White HIV/AIDS Program



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## Integrated HIV/AIDS Planning Technical Assistance Center

In June 2015, the Health Resources and Services Administration (HRSA) HIV/AIDS Bureau (HAB) and the Centers for Disease Control and Prevention (CDC) Division of HIV/AIDS Prevention (DHAP) released the Integrated HIV Prevention and Care Plan Guidance, including the Statewide Coordinated Statement of Need for calendar years 2017-2021. For the first time, the guidance allows jurisdictions to submit one Integrated HIV Prevention and Care Plan to both HRSA HAB and CDC DHAP.



www.targetHIV.org/ihap



### Thank you!

#### Contact us at ihaptac@jsi.com!

Obtain more information, join our mailing list, request TA, or share your experiences or resources.



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