



Ryan White HIV/AIDS Program Part F Dental Reimbursement Program

Pre-Application Technical Assistance Conference Call
HRSA-21-056
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Vision: Healthy Communities, Healthy People



Agenda

- HIV/AIDS Bureau (HAB) Vision and Mission
- Purpose of Funding Opportunity
- Award Information
- Eligibility Information
- Application and Submission Information
- Application Review Information
- Application Submission Tips
- Question and Answer Session

Acronyms

- **DSR** – Dental Services Report
- **DRP** – Dental Reimbursement Program
- **DUNS** – Data Universal Numbering System
- **EHB** – Electronic Handbooks
- **HAB** – HIV/AIDS Bureau
- **HRSA** – Health Resources and Services Administration
- **GMS** – Grants Management Specialist
- **MOE** – Maintenance of Effort
- **NOFO** – Notice of Funding Opportunity (formerly FOA)
- **PO** – Project Officer
- **RWHAP** – Ryan White HIV/AIDS Program
- **SAM** – System for Award Management



HIV/AIDS Bureau Vision and Mission

Vision

Optimal HIV/AIDS care and treatment for all

Mission

Provide leadership and resources to assure access to and retention in high quality, integrated care, and treatment services for vulnerable people with HIV and their families.



Division of Community HIV/AIDS Programs (DCHAP) Mission

Mission

Provide leadership and resources to assure access to and retention in high quality, comprehensive HIV care and treatment services for vulnerable people with HIV, their families and providers within our nation's communities.

Core Values

Communication · Integrity · Professionalism
Accountability · Consistency · Respect



Purpose

- Improve access to oral health care services for low income, uninsured, and underserved people with HIV
- Support related education and training for the delivery of dental care to people with HIV
- Defrays a portion of unreimbursed dental care costs incurred by treating low income, uninsured, and underserved people with HIV at accredited dental or dental hygiene education programs recognized by the Commission on Dental Accreditation
- Reimburse certain costs incurred by eligible entities from July 1, 2019, through June 30, 2020



Please refer to page 1 of the NOFO

Award Information

- Approximately \$9,000,000 is available to fund up to 56 recipients
- Successful applicants will receive a partial reimbursement for the costs of uncompensated oral health care services delivered from July 1, 2019, through June 30, 2020
- The period of performance is September 1, 2021 – March 31, 2022 (six months to draw down funds)



Please refer to pages 4 and 5 of the NOFO



Eligibility Information

- Applicants are limited to accredited dental schools and other accredited dental education programs, such as dental hygiene programs or those sponsored by a school of dentistry, a hospital, or a public or private institution that offers postdoctoral training in the specialties of dentistry, advanced education in general dentistry, or a dental general practice residency
- Cost sharing/matching is not required
- Maintenance of Effort (MOE) is required (**Attachment 1**)



Please refer to page 5 of the NOFO

Application and Submission Information

HRSA requires you to apply electronically

- The application package is available at www.Grants.gov
- Search by **HRSA-21-056** or CFDA **93.924**

Application Instructions

1) RWHAP Part F Dental Reimbursement Program NOFO HRSA-21-056

- Focuses on the program-specific content, including goals, expectations, and requirements of the program

2) HRSA's SF-424 Application Guide

- Comply with the instructions in the *SF-424 Application Guide* except where instructed in the NOFO to do otherwise



Please refer to pages **6** to **7** of the NOFO



Application Package

The application package for HRSA-21-056 is limited to the following:

- Application for Federal Assistance (SF-424)
- Project/Performance Site Location(s) Form
- Attachment 1: Maintenance of Effort (MOE) Form
- Grants.gov Lobbying Form

Note: An abstract, budget, budget narrative, staffing plan, and personnel requirements are not required for the DRP.



Please refer to page 7 of the NOFO



General Recipient Expectations

- **Patient Payment for Services**: Recipients must have consistent and equitable policies and procedures related to verification of patients' financial status.
- **Payor of Last Resort and Eligibility Determination**: With the exception of programs administered by or providing the services of the Indian Health Service or the Department of Veterans Affairs, the RWHAP is the payor of last resort.
 - DRP funds cannot be used to supplement the maximum cost allowance for services reimbursed by third party payments such as Medicaid, Medicare, or other insurance programs.



Please refer to pages 7 and 8 of the NOFO

General Recipient Expectations

- **Other Financial Management Issues**: Funds received from DRP must be allocated to the accredited dental schools and other accredited dental education programs that provided oral health services to low income, uninsured, and underserved people with HIV. HRSA expects that these reimbursement funds will provide expanded access to oral health care for people with HIV.
- **Education and Training**: DRP awarded applicants must ensure HIV-related oral health education and training for dental students, dental hygiene students, dental residents, or other dental providers.
 - DRP applicants are encouraged to train and educate dental providers in evidence informed interventions and clinical protocols for addressing opioid use and substance use disorders.



Please refer to page 8 of the NOFO

SF-424 Face Page

Important Note:

- Applicants must enter the total unreimbursed costs of oral health care provided to people with HIV from July 1, 2019, through June 30, 2020, in fields 18a and 18g.
- These totals must match the amount reported in the Dental Services Report item 23a.
- **Failure to submit this information will result in an incomplete application and your application will be deemed ineligible.**



Please refer to page 8 of the NOFO

Attachment 1: Maintenance of Effort

- DRP funds are not intended to be the sole source of support for oral health care services for people with HIV.
- RWHAP legislation requires DRP recipients to maintain expenditures of state funds (if any) for DRP-related activities at a level equal to or greater than the fiscal year preceding the DRP reimbursement period.
- MOE is important in ensuring that RWHAP funds are used to supplement, not supplant, state funds allotted for oral health care services for people with HIV.
- MOE must be submitted as **Attachment 1**.



Please refer to page 9 of the NOFO

Attachment 1: Maintenance of Effort

NON-FEDERAL EXPENDITURES

Applicant's FY Prior to Reimbursement Period (Actual)	Following FY (Actual)
<p>Actual total State funds expended by the applicant for oral healthcare services for low income people with HIV during the FY prior to the reimbursement period.</p> <p>Amount: \$ _____</p>	<p>Actual total State funds expended by the applicant for oral healthcare services for low income people with HIV during the FY immediately following the FY reported in column one.</p> <p>Amount: \$ _____</p>

NOTE: Federal funds including RWHAP Parts A, B, C, and D are not a state funding source and should not be included. If there were no state funds expended, enter zero.

Please refer to page 9 of the NOFO



Funding Restrictions

- Charges that are billable to third party payors
- Directly provide health care services that duplicate existing services
- Clinical research
- Nursing home care
- Cash payments to intended recipients of RWHAP services
- Purchase or improvement to land
- Purchase, construction, or major alterations or renovations on any building or other facility
- PrEP medications and related medical services
- Purchase of sterile needles or syringes for the purposes of hypodermic injection of any illegal drug
- Development of materials designed to promote or encourage intravenous drug use or sexual activity
- Research
- International travel
- Long-term activities

*Please refer to page **11** of the NOFO*



Funding Restrictions

- The General Provisions in Division A of the Further Consolidated Appropriations Act, 2020 (P.L. 116-94) apply to this program.
- Applicants must have the necessary policies, procedures, and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding.
- All program income generated as a result of awarded funds must be used for approved project-related activities.

*Please refer to page **11** of the NOFO*



Application Review Information

- The DRP supports all eligible applicants who can document unreimbursed costs of oral health care provided to people with HIV.
- The Division of Community HIV/AIDS Programs will review each application for eligibility including accreditation status, completeness, accuracy, and compliance with the requirements outlined in the NOFO.
- Following review of all applicable information, HRSA's approving and business management officials will determine whether HRSA can make an award, if special conditions are required, and what level of funding is appropriate.

Note: Award decisions are discretionary and are not subject to appeal to any HRSA or HHS official or board.



Please refer to pages 12 to 13 of the NOFO



Reporting Requirements

Award recipients must comply with Section 6 of HRSA's *SF-424 Application Guide* and the following reporting and review activities:

1) **Dental Services Report (Due on March 12, 2021)**

- Applicants must electronically complete and submit the [Dental Services Report](#) as a Microsoft Access dataset to Ryan White Data Support at RyanWhiteDataSupport@wrma.com.

2) **Integrity and Performance Reporting**

- The Notice of Award will contain a provision for integrity and performance reporting in Federal Awardee Performance and Integrity Information System (FAPIIS).

Note: Progress Reports, Federal Financial Form, and the Final Report noted under Section 6 of HRSA's *SF-424 Application Guide* are not required for the DRP.

Please refer to pages **13** to **14** of the NOFO



Application Submission Tips

- Read the NOFO and the *SF-424 Application Guide* carefully and follow instructions.
- Include your agency name and the name of this program on all pages (RWHAP Part F Dental Reimbursement Program).
- Refer to section 4.7 of the *SF-424 Application Guide* for additional Tips for Writing a Strong Application.
- Apply early; do not wait until the last minute in case you run into challenges!
- Make sure the person who can submit for your organization will be available.
- Ensure SAM.gov and Grants.gov registration and passwords are current immediately!

Have all your PIN numbers and passwords handy!



Grants.gov Contact Information

- **When to contact Grants.gov Helpdesk**
 - Error messages
 - Other technical issues
 - Application did NOT transmit to HRSA
 - **If you have any submission problems, please contact Grants.gov immediately!**
- **Grants.gov Contact Center (24/7 except Federal holidays):**
 - 1-800-518-4726
 - support@grants.gov
 - <https://grants-portal.psc.gov/Welcome.aspx?pt=Grants>

Please refer to page 15 of the NOFO



Tracking Grants.gov Submissions

Submission Type	E-mail	Subject	Time Frame	Sent By	Recipient
Competing Application	1 st e-mail	Submission Receipt	Within 48 hours	Grants.gov	AOR
	2 nd e-mail Most Crucial	Submission Validation Receipt OR Rejected with Errors	Within 48 hours	Grants.gov	AOR
	3 rd e-mail	Grantor Agency Retrieval Receipt	Within Hours of second e-mail	Grants.gov	AOR
	4 th e-mail	Agency Tracking number assignment	Within 3 business days	Grants.gov	AOR

SF-424 Application Guide, section 8.2.5



Reminders

- Your application must be electronically submitted through and successfully validated by Grants.gov no later than **March 12, 2021, 11:59 pm ET.**
- Recipients must electronically complete and submit the **Dental Services Report** as a Microsoft Access dataset to Ryan White Data Support at RyanWhiteDataSupport@wrma.com no later than **March 12, 2021, 11:59 pm ET.**
- Applicants must enter the total unreimbursed costs of oral health care provided to people with HIV on the SF-424 application face page in fields 18a and 18g, and these totals must match the amount reported in Dental Services Report item 23a. **Failure to submit this information will result in an incomplete application and your application will be deemed ineligible.**



HRSA Contacts

Applicants who need additional information may contact:

Program Contact	Grants Management Contact
<p>Mahyar Mofidi, DMD, PhD Director Division of Community HIV/AIDS Programs HRSA HIV/AIDS Bureau</p> <p>Email: MMofidi@hrsa.gov Phone: (301) 443-2075</p>	<p>Patryce Peden Grants Management Specialist Division of Grant Management Operations HRSA Office of Federal Assistance Management</p> <p>Email: PPeden@hrsa.gov Phone: (301) 443-2277</p>



Q&A - Your Questions are Welcome!



HAB TargetHIV Website:
<https://targethiv.org/library/nofos>

Connect with HRSA

To learn more about our agency, visit

www.HRSA.gov



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