Completing the Dental Services Report Q&A Report:	
Question	**Answer**
Are you asking the same questions as last year?	There are no new questions added to the DSR; however, there were some adjustments to the existing questions. There are now revised response options for Gender, Pregnancy Status, and re-groupings of the Age demographics. Gender Response Options: • Male • Female • Transgender Male to Female • Transgender Female to Male • Transgender Other • Unknown Pregnancy Status Response Options: • Pregnant • Not pregnant • Unknown/unreported Age Response Options: • <13 • 13-24 • 25-34 • 35-44 • 45-54 • 55-64 • ≥65
How do we address the validations?	There are two types of validations in the DSR system: Warning and Errors. If your data returns a warning, this is indicating there may be an issue with the data you've entered. You should return to that question and verify the data are accurate. Once you've confirmed the data are accurate, you may disregard the warning validation. If your data returns an error validation, you must revise the data entered. You cannot disregard an error validation, and you cannot successfully save or submit your DSR if your data has errors.
Do the report sections have to be	Yes. The system will not allow the user to complete the next sections until the previous section is successfully saved. In order to save a section, the

completed in a specific order?	section must be error free. The order of operation is to complete Program Contacts and then each Section in order.
Do we still have to go on grants.org and will that be the same steps as last year?	If you're completing the DRP DSR submission, yes, you will need to submit the SF424 via Grants.gov. This submission is handled by another technical assistance (TA) contractor. If you have questions or need assistance with that submission, questions should be directed to Grants.gov: Phone: 1-800-518-4726 Email: Support@grants.gov Create a Ticket: https://gditshared.servicenowservices.com/hhs_grants
Can we print out a blank version of the report?	Yes. Based on the webinar attendee's feedback, it was apparent the functionality to print a blank form was essential. User will now see the option to "Print Blank" in the CBDPP and DRP reports. This button is below the DSR sections table once the report has been opened.
Can you please show us again where we will see any warning or error messages?	The validations will occur once the user clicks "Save" at the bottom of each DSR section. If your report returns any validations, they will be displayed in a banner at the top of the page as well as by the question that is triggering the validation. The section will not successfully save until all the validation errors have been addressed. Warning validations will not prevent the section from saving; however, that data should be reviewed for accuracy. If data are accurate, the warning validation can be disregarded.
Do you know if HRSA is planning to host a technical assistance webinar like they have done in the past for the SF-424 and the DRP?	There will be a TA webinar scheduled for any DCHAP NOFO, including the DRP announcement. These are included in each NOFO and would not be available until the NOFO is released.
Is the DSR live now?	The new DSR submission website (https://www.rwhapdentalservicesreport.net) will not be available until the Authorization to Operate (ATO) is issued. We anticipate registration will be available after December 17, 2021.

Can we see the revised age groupings now?	The revised age groupings are: • <13 • 13-24 • 25-34 • 35-44 • 45-54 • 55-64 • ≥65
Our institution receives CBDPP and DRP and there are two different departments that are responsible for data entry. Can both register?	The registration is based on the organization name. However, the system is designed so all CBDPP recipients can complete a DRP DSR report, but not all DRP agencies can complete the CBDPP DSR report. Therefore, when the individual tasked with completing the DRP DSR registers, they must select "yes" to the "Is your organization a CBDPP grantee?" in the registration form. They will then have access to complete the DRP report for your institution.
Do we receive a confirmation once submitted?	The report status will advance from "Not Submitted" to "Submitted" once the user clicks "Submit". Additionally, you will have the option to print a populated copy for your records after submitted. If you identify additional changes are made after submission, you may request to unsubmit the report. These requests are reviewed by Ryan White Data Support and once approved, you'll receive an email saying the report has been returned to "Not Submitted" status.
Can changes be made to the report after it has been submitted?	Yes. If changes are necessary after you've submitted but before the March 11, 2022, deadline, you may click "Request Unsubmit" in the DSR report. This request is reviewed by Data Support. Once reviewed, you will receive an email confirmation notifying you of the outcome of your unsubmit request. If approved, the data may be modified. You must still click "Submit" after the data has been modified.
Is there a submission button or is the data entry close on the last day?	The user must select "Submit" once you're ready to finalize the submission. The report is not automatically submitted on the March 11, 2022, deadline.