

## 2021 ADR Changes - Written Q & A Summary

October 27, 2021

| #  | Questions   | Answers  |
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| 1. | When will the updated ADR Instruction Manual be available?  | The ADR Instruction Manual will be updated in November. When it is updated, it will be posted on the <a href="#">manual's page on TargetHIV</a> . To receive an alert when the updated manual has been posted, be sure to <a href="#">sign up for the DISQ listserv</a> and check off "ADR" under "Interests".   |
| 2. | Our ADAP does not currently have a method to distinguish between Medicare Part D versus Medicare Part C insurance coverage. What resources are available to us in reporting insurance assistance type accurately?   | A great opportunity to discuss this particular and similar challenges is during DISQ's annual ADR outreach. In these sessions, ADAPs can talk through the last two years of their data and discuss the submission process, as well as any changes or challenges. <a href="#">The DISQ Team</a> can assist with trying to figure out a method that works for your ADAP.   |
| 3. | Do ADAPs need to provide dates for each of the medications added to the ADAP formulary, or do ADAPs only report the medications added date from the current grant year?   | Only for medications added during the current grant year. In the Recipient Report for the 2021 ADR, ADAPs would provide a date for medications that were added from April 1, 2021 through March 31, 2022. Medications added outside of the current grant year can be marked as included but do not need a date added.  |
| 4. | Does "open formulary" refer to all FDA approved medications or just medications that are included in their Recipient Report (i.e. ARVs, A1OI, Hep B, and Hep C medications)?  | 'Open formulary' refers to a formulary in which all FDA approved drugs are covered, with limited exceptions.   |
| 5. | If we do not cover vaccines due to admin fees, does this mean we cannot claim to be an open formulary?  | If the restrictions on an ADAPs formulary are restricted to vaccines, they should still list their formulary as an open formulary.   |
| 6. | Since there are response options changing in the client-level data, will the 2021 ADR require a new CAREWare build?   | <p>Yes, you will need to update your CAREWare to create the correct XML file that reflects the changes to the data element response options in the schema. The new build is expected to be released in 2022. To get alerts for CAREWare build releases, <a href="#">subscribe to the CAREWare listserv</a>.</p> <p>ADAPs that use ADR-Ready system to create the XML file should check that their system is updated and can create a file compliant with the updated schema.</p> |
| 7. | Regarding new Question 3 in the Recipient Report, how should ADAPs determine whether they experienced "an unexpected increase in enrolled clients"?   | If ADAPs experienced an increase in enrolled clients beyond what they would consider a normal or projected annual increase, ADAPs should select 'Yes' and enter the number of new clients enrolled.  |
| 8. | Currently, our ADAP does not collect medication data in CAREWare, which we use to create the ADR. Given the reporting change to reporting all medications paid for by the ADAP, we are looking at manually entering hundreds of medications. Is there a way we can import or automated the addition of new medications? | <p>For ADAPs using CAREWare to create the ADR, there are some upcoming changes to the CAREWare PDI. <a href="#">Contact the CAREWare Helpdesk for assistance</a>.</p> <p>ADAPs can also reach out to the DISQ Team to discuss ways to create a supplementary file from structured data to eliminate the need for manual data entry.</p>  |

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| 9.  | Can we enter National Drug Codes (NDC) without dashes?  | No, you will need to include the dashes in NDC codes (e.g., 12345-6789-01)  |
| 10. | Will there be a change in the ADR where ADAPs must include the amount of assistance paid for medical related costs, regardless of funding source? | Medical related costs are not allowable under the ADAP service category unless they are related to the cost of administering an ARV. Costs related to administering an ARV are not currently reported on the ADR. |
| 11. | When will we know the CSV file format requirements to upload into TRAX for generating the compliant CLD XML file?                                 | The CSV templates are undergoing final review. If you would like a preview of the files, understanding there might be updates, <a href="#">contact the DISQ Team</a> .  |
| 12. | What is the "Association Plan" medical insurance type?  | An Association Plan is a group health plan that allows multiple smaller employers to join together to access health insurance savings that is typically associated with large employer medical coverage.          |