RSR Check Your XML Feature - Written Q & A Summary

November 3, 2021

#	Questions	Answers
1.	When the 2021 RSR due?	The final submission deadline for all 2021 RSRs is Monday, March 28th at 6pm ET. Any submissions after this time will be considered late. Review the RSR Submission Timeline on TargetHIV for intermediary submission deadlines for the Recipient Report and Provider Report.
2.	When will the 2021 RSR Provider Manual be available?	The 2021 RSR Manual will be posted on TargetHIV by early December. Sign up for the DISQ listserv to receive an alert when the manual is posted.
3.	I am new to the RSR. Can someone walk me through the process?	Certainly. Email the DISQ Team for an orientation to the RSR.
4.	How do I access the Check Your XML feature?	To access the Check Your XML feature, you will need access to the RSR performance report in the EHBs. For assistance accessing Check Your XML and/or getting an account set up in the EHBs, contact the EHBs Customer Support Center as they are your best resource in getting help with an account or navigating to your RSR Performance Report.
5.	How would a provider know if they are set up to report eligible services and where would they indicate it on the RSR?	If a recipient has indicated that a provider was funded with RWHAP-related funding (program income and/or pharmaceutical rebates) for certain services, providers would see the funding source listed in the Program Information Section of the Provider Report. Providers with their own RWHAP-related funding will indicate which services they funded in the "Additional Services Delivered Through Your Organization's Program Income and/or Pharmaceutical Rebates" table in the Service Information Section of the Provider Report.

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6.	What is an XML file and how do I create one?	How one generates the XML file for the RSR depends on whether the agency uses an RSR-ready system (such as CAREWare) or TRAX. RSR-ready systems are data systems that are set up to create an XML file that is compliant with the RSR XML schema. For a list of RSR-ready systems, review the list on TargetHIV. For more information on TRAX, a free application that can generate the compliant XML file using CSV files, review the TRAX User Manual and related resources. For further assistance in, reach out to the DISQ Team.
7.	Is uploading your data into the Check Your XML feature the same as submitting your data for the Provider Report?	No, data uploaded into the Check Your XML feature is not submitted anywhere officially. The Check Your XML feature is a helpful tool for practicing submitting high quality data. Providers must submit their data through the Provider Report to fulfill the client-level data upload requirement of the Provider Report.
8.	Do recipients receive notifications if their provider(s) uploaded data into the Check Your XML feature?	No. Providers uploading data into the Check Your XML feature receive an email after a successful upload, but recipients would not. Recipients can communicate with providers to share their Upload Completeness and Validation Reports after uploading data into the feature. Recipients do receive a notification when providers submit their Provider Report, including the client-level data.
9.	What is the most recent Schema number for the 2021 RSR submission?	The schema version for the 2021 RSR submission is 5 1 0. There were no changes to the schema from the 2020 RSR, so it is the same number as last year's submission.
10.	Is the RSR schema number related to the CAREWare build?	The schema number and CAREWare build are two different data elements in the XML file. The schema number refers to the version number of the schema in the RSR Web System. The CAREWare build number refers to the version of CAREWare used to create the XML file.

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11.	Where is the schema number version located?	The number for the schema version is a data element in the RSR client-level data. If you use an RSR-ready system, the system will export the schema version number for you. You can also find the current schema number in the RSR Data Dictionary on TargetHIV.
12.	If I have a provider that is ONLY funded for Part B's Minority AIDS Initiative, do they need to submit a Provider Report?	Part B MAI funding is not reported in the RSR. If the provider only receives Part B MAI funding, they will not need to complete the RSR.