RSR Check Your XML Feature - Written Q & A Summary

November 2, 2022

#	Questions	Answers
1.	How many XML files are expected to be uploaded?	This may vary for providers based on your funding source(s). If you are providing direct services to clients, you should have at least one client level data file uploaded into your Provider Report. Providers with more than one funding stream may need to upload more than one file depending on their recipients' reporting requirements. If you have any additional questions, please reach out to the DISQ Team and they will be able to assist you with your reporting requirements.
2.	Why don't I see "Check Your XML" in my EHB?	Check Your XML is not a separate deliverable in the HRSA Electronic Handbooks (EHBs). It is part of the Ryan White Services Report (RSR) and is accessed directly in the RSR Web System portal. Recipients can access Check Your XML through last year's report or once the 2022 report becomes available. Providers can access it by logging directly into the RSR Web System.
3.	To refresh the page while the file states "pending" can you hit F5 on your keyboard or do you have to click on the menu?	Yes, instead of selecting "Import Client Level Data", you can hit F5 on your keyboard and then click on "Continue" and the page will refresh.
4.	Do u have to save the file as an XML file extension?	Since the data you upload needs to be in a specific format to work, you will need to use a RSR-Ready System, TRAX, or your own process to create and export a compliant XML file. Please feel free to reach out to the DISQ Team if you have any questions about creating a compliant XML file.
5.	When will the TRAX updates be released?	The anticipated release date for the new version of TRAX is November 17th. We encourage you to sign up for the DISQ listserv so you can get an update once it is released. Please note that because there were no schema changes this year, the current version of TRAX will still create a compliant file. The CSV templates are the same as last year and the program will still run correctly, it will just have last year's reporting year.

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6.	Are there any changes from last year's submission to this year's submission?	There are a few reporting changes from last year's submission to this year's. We encourage you to watch the "Preparing for 2022 RSR Submission: Understanding Reporting Changes," webinar recording for a more detailed overview of the changes for the 2022 RSR submission.
7.	Why does using last year's TRAX and Check Your XML render an incorrect Upload Completeness Report?	We are still working out some system issues, the validations and where the dates are mapped in the Upload Completeness Report have not been updated yet. This won't prevent you from checking your schema and does not indicate an issue with the file that TRAX has created. We anticipate finalizing the updates to the system soon.
8.	Is this validation report the same as the validation feature in CAREWare?	Yes, the validations built into CAREWare are designed to match the validations in the RSR web system. Please note that the data in the RSR Web System is the data that HAB will receive. We encourage you to make sure that your data in the RSR Web System is accurate by using the Upload Completeness Report (UCR) and Validation report in the HRSA EHBs.
9.	If you only have one funding source, should you only upload one XML file?	We generally recommend uploading one XML file if you only have one funding source and all your data is consolidated in one place. However, there are several scenarios in which it may be necessary to upload more than just one XML file.