

How to Complete the RSR Recipient Report Using the GCMS - Written Q & A Summary

November 9, 2022

#	Questions	Answers
1.	Is this session EMR (Electronic medical record) specific, and if so which one?	<p>No, this webinar is not EMR specific because all recipients need to complete the RSR Recipient Report, regardless of the data management system they use.</p> <p>Please note that the DISQ Team does facilitate EHR (Electronic health record) specific discussion groups and webinars. However, these typically relate to processes for generating your client-level data file.</p>
2.	Is this specific to any RWHAP part or RWHAP as a whole?	<p>The Recipient Report applies to any recipient that receives RWHAP funding or EHE (Ending the HIV Initiative) funding directly from HRSA HAB (HIV/AIDS Bureau). That includes Parts A, B, C, D, and B Supplemental.</p>
3.	I do not normally complete the RSR and have not seen it in my queue in the EHBs. What do I need in order to have access to the RSR report in EHBs?	<p>The RSR is required for Recipients and Subrecipients who receive RWHAP and/or EHE Initiative funding to provide services. We recommend reaching out to the HRSA EHBs Help Desk before the RSR Web System opens on December 5th, to ensure that you have the proper access and permissions. Once you have access, please reach out to the DISQ Team or RWHAP Data Support with any questions you may have.</p>
4.	What does EHE and HAB stand for?	<p>“EHE” stands for Ending the HIV Epidemic Initiative. It is an initiative with the goal of ending the epidemic by 2030. With this goal came RWHAP funding to jurisdictions. Jurisdictions pass down to their sub-recipients to provide services to help end the epidemic. You can learn more about it here on TargetHIV.</p> <p>“HAB” refers to the Health Resources & Services Administration’s (HRSA) HIV/AIDS Bureau. HAB is the federal agency that manages the Ryan White HIV/AIDS Program.</p>
5.	When you are checking eligible services in a contract in the GCMS, should all services have a check mark under Ryan White funded and Ryan White Related funding?	<p>Yes, this is correct. For RWHAP funded services, mark the appropriate service under the column labeled “RWHAP Funding” and enter the funding amount for that specific service in the corresponding box. For services funded with RWHAP-related funding, you’ll mark the appropriate services under the column labeled “RWHAP-Related Funding”(Program Income &</p>

How to Complete the RSR Recipient Report Using the GCMS - Written Q & A Summary

November 9, 2022

#	Questions	Answers
		Pharmaceutical Rebates), however no funding amount is required under this column.
6.	Which of the upcoming webinars would be best for new subrecipient staff to join, since they will not be involved in the RSR Recipient Report?	<p>We recommend the "Completing the 2022 RSR Provider Report," webinar on February 1st, 2023. This webinar will walk them step by step through completing the report, and how to handle any issues that may come up during submission.</p> <p>We also recommend the "Creating the RSR Client-Level Data File," webinar on January 18th, 2023. This webinar provides a broad overview of the available data systems that can be used to generate the client-level data file.</p> <p>Lastly, we encourage you to remind subrecipients to review the 2022 RSR Instruction Manual once it becomes available. If you haven't done so already, sign up for the DISQ Listserv to receive an update once it is released.</p>
7.	Can you review what the GCMS is?	<p>The Grantee Contract Management System (GCMS) is a data storage system that details what reports are populated from the contracts you've added in the system.</p> <p>The GCMS Instruction Manual and the webinar recording: Completing the Grantee Contract Management System (GCMS), are great resources for anyone new to the GCMS or looking to review how to add or manage contracts in the system.</p> <p>Please also reach out to RWHAP Data Support with any additional questions you may have on the GCMS.</p>