Performance Measures and the HIV Quality Measures (HIVQM) Module - Written Q & A Summary

November 16, 2022

#	Questions	Answers
1.	Do you provide capacity building sessions to assist with the HIVQM?	Yes, we are more than happy to help you with setting up a manual data entry or import process. Please reach out to the DISQ Team or RWHAP Data Support if you want technical assistance or capacity building on using the HIVQM.
2.	If entering data, do you need data for the entire measurement year, or can we enter partial data be entered?	We encourage you to enter all the data you have, whether it is partial year data or the entire measurement year. You can always go back in March when all reporting periods are open to enter any missing data.
3.	Is this something the designated CQI Quality Manager would do or is it something that each agency should upload in EHB?	Yes, several recipients have one person coordinating and entering their HIVQM submissions. This person can vary based on your agency. Please reach out to the DISQ Team or RWHAP Data Support if you want assistance determining what would work best for your agency's needs.
4.	Are we required to enter this information?	No, the HIVQM is a voluntary data submission.
5.	Why is the viral suppression data calculated on the denominator of 125 rather than on the total number of records reviewed of 175?	The denominator refers to the number of patients, regardless of age, with a diagnosis of HIV with at least one medical visit in the measurement year. The number of records reviewed is the total number of client records from your caseload that you looked at. You may have reviewed more records that did not meet your criteria. For example, someone may not have had viral load taken during the year so that person would be in the records reviewed column but would not appear in your denominator.
6.	We have many providers with different numbers of clients, should we be doing individual submissions for each provider, or do we add the clients from all providers to come up with the total numerator and denominator?	Recipients should enter individual submissions for each provider.
7.	Does entering in demographic information allow us to compare those specific subpopulations overall? Also, what populations should be included?	Yes. We recommend determining what populations to include based on what demographic information your program would find most helpful in assessing your program's performance and seeing how you can improve services according to specific demographics.

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8.	Our program currently submits our data via excel spreadsheet to our contract manager. Is this how others are submitting as well or are all other programs entering this via the HIVQM?	It is possible that your contract manager is collecting and coordinating the submission of your performance measures. Another staff person may be entering your data from the Excel spreadsheet into the HIVQM. The Stories from the Field: Using the HIV Quality Measures Module to Monitor Your Performance Measures, webinar includes examples of how other recipients are collecting performance measures and entering it into the HIVQM.

You may also post your question on the national RWHAP CQM listserv. Join the listserv here.

Please reach out to DISQ Team or RWHAP Data Support if you need assistance in figuring out how to coordinate the collection and submission of performance measures into the HIVQM. |
9.	How does HIVQM Module differ from the Performance Benchmarking reporting feature in CAREWare? And does it offer different benchmarking than the new Compass Limited dashboard in the EHB?	The HIVQM module is embedded within the RSR reporting module (in the HRSA Electronic Handbook), and it allows you to compare your progress on HAB performance measures with other users of the module. The Performance Measures Module in CAREWare is where you run and create the output file to upload your individual performance data into the HIVQM module. The Compass Limited Access Dashboard interactive tool pulls data from the RSR to allow you to visualize the reach and impact of the RWHAP and retention in care and viral suppression outcomes among clients served. You can also refer to Comparison Snapshot of the Compass Dashboard and the HIVQM.
10.	Does someone need to manually populate a CSV file?	No, you do not need to enter data manually into the CSV file. There are RSR-Ready Data Systems, including CAREWare, that can create the CSV file for you. Please reach out to the DISQ Team if you have any questions or need assistance with this.
11.	I have been trying to find the HIVQM Module tab but I am unable to find it.	You can access the HIVQM Module through your RSR. Within the RSR Inbox, it is one of the links on the left-hand navigation panel of the

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		report. If the RSR submission season is not currently open, you will need to enter the RSR through a previous years' submission. Contact the DISQ Team or RWHAP Data Support if you need assistance locating the report.
12.	How long has this tool been available?	The HIVQM Module was introduced in 2016.
13.	Is there a preferred deadline to enter this data?	Yes, please review the HIVQM Module Submission Timeline for key dates for each reporting period.
14.	Does CAREWare create a file that is compatible with the HIVQM?	Yes, CAREWare users can create a CSV file that is compatible with the HIVQM Module.
15.	What is the name of the report in CAREWare that will generate this csv file? Or do you have to create the csv file manually from information found in CAREWare?	There are several canned reports in CAREWare that generate the CSV file (for example, for a set of core clinical measures). These reports are listed in the "HIVQM Export Groups" menu in the Performance Reports page. See HIVQM File Export: An Excerpt from CAREWare Miscellaneous Features Guide for more information.
16.	Can you add any custom fields to the report?	We advise against doing this because the CSV file needs to be in the template shown during the presentation. Anything extra in the file that does not align with the schema can result in your file being rejected.
17.	What are the benefits of using this system instead of, or in addition to using similar reports in CAREWare?	The HIVQM Module has all 45 HAB performance measures, whereas CAREWare has a limited amount. It also allows you to compare your data to other providers' data. Using multiple methods to check your data quality is a best practice.
18.	By provider do you mean an entire clinic, or do you mean individual providers at one clinic?	The term provider for RWHAP reporting refers to a clinic, agency, or organization that sees RWHAP eligible clients.
19.	We are both a recipient and a subrecipient. Would we see these categories in the HIVQM?	The HIVQM is at the provider level. Recipients will see all the providers funded by their grant. If you are a recipient-provider, such as a Part C program, you will just see just your organization listed as a provider.
20.	Is there a way to show or remove refusals for performance measures on the HIVQM Module? For example, if someone refuses to get a flu vaccine.	There isn't a way to indicate refusals in the HIVQM. You will only be able to put in a numerator and denominator.

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21.	Is there an initiative to actively encourage use of the HIVQM module?	The HIVQM is a voluntary data entry system that RWHAP recipients are highly encouraged to use. There is no single HAB initiative that requires its use, although some HAB-funded programs and projects (e.g. recipient clinical quality management teams, Special Projects of National Significance, etc.) may opt to use it as a means of tracking HAB measures for quality improvement initiatives.
22.	Are we essentially entering CORE01 - CORE4 Performance Measurement reports for each agency in EHB?	The HIVQM includes but is not limited to the Core Performance Measures. See all 45 performance measures.
23.	Does ARIES create a CSV file?	At this time ARIES includes performance measure reports that are similar to the HIVQM, but does not include an export feature to automatically create the CSV file. Contact the DISQ Team if you would like to discuss options to create the CSV export or to get connected to TA for ARIES.