

Completing the RWHAP Part A Program Terms Report (PTR)

March 29, 2023

Question	Answer
Just wanted to confirm that the FY23 Service Category Plan Table is not required as part of this submission?	Yes, that is correct. The Service Category Plan Table is a component of the FY 2023 Program Submission. This submission is submitted through Electronic Handbooks (EHBs).
Since the Supplemental column is no longer on the Allocations report, are we still required to report supplemental expenditures and remaining balances separately on the monthly report and other reports?	<p>Supplemental expenditures must be tracked separately to accurately report on RWHAP Part A grant fund expenditures and unobligated balances on the Federal Financial Report (FFR) by category, i.e., formula, supplemental and MAI. Additionally, to avoid a future funding penalty, the recipient must track expenditures by category to ensure at least 95 percent of RWHAP Part A formula funds are expended.</p> <p>Please see Ryan White HIV/AIDS Program (RWHAP) National Monitoring Standards for RWHAP Part A Recipients for more information.</p>
Is it necessary to track expenditures of Formula and Supplemental separately for FY23?	<p>Yes, per the Public Health Act legislation, formula and supplemental funds must be tracked separately.</p> <p>To ensure appropriate spending across all RWHAP Part A funding streams and demonstrate ability to expend 95 percent of its formula funds, recipients must track formula and supplemental expenditures separately. Please see Ryan White HIV/AIDS Program (RWHAP) National Monitoring Standards for RWHAP Part A Recipients for more information.</p> <p>However, combine formula and supplemental allocations and expenditures amounts on all future Allocations and Expenditures Reports as noted in report instructions.</p>
Under contracts, I usually overwrite contracts that are greater than 2 years old. Is this still ok?	It is HAB's preference that all historical contracts are left as is within the GCMS. Please add a new contract for each provider each year and do not overwrite old contracts.