

ADR Data Quality: Lessons from Outreach - Written Q & A Summary

April 19, 2023

#	Questions	Answers
1.	I am new to my agency, and we use TRAX. How can I learn more about TRAX?	<p>We encourage you to review the ADR TRAX webinar recording. It reviews how to access the TRAX Download Package, which includes the CSV templates you need to use and the separate instruction manual for TRAX and CHEX. CHEX is an application that helps you review your data. The webinar also reviews how to install and use TRAX, and highlights some of its key features.</p> <p>If you need additional TA for TRAX, reach out to the DISQ Team.</p>
2.	Is there anything you can share about the Electronic Handbooks login process changing on May 26 th to Login.gov?	<p>Additional guidance will be shared with the field before the May 26th transition to Login.gov. For now, we recommend following the initial instructions on the EHBs Wiki Help Page to set up a Login.gov account. This will help facilitate a smooth transition before the ADR submission deadline on June 5th.</p>
3.	Once the ADR web system opens, is it better to use the 2022 ADR to check data quality, or should we use Check Your XML?	<p>We recommend using the 2022 ADR once the ADR web system opens. Check Your XML is intended for schema checks and reviews before the system is officially open. While both Check Your XML and the 2022 ADR have reports to review your client-level data (Validation and Upload Completeness Report), the 2022 ADR also includes validations for the Recipient Report. These validations are not in Check Your XML.</p>