

Pre-Application Technical Assistance Webinar Questions and Answers HRSA-25-052

Webinar Date: October 17, 2024

Application Package and Submission

Q: What is the application due date?

A: Applications are due by December 10, 2024, at 11:59 p.m. ET. HRSA strongly encourages submitting applications to Grants.gov at least three calendar days before the deadline to allow for any unforeseen circumstances. Applications must be complete, within the specified page limit, and validated by Grants.gov under the correct funding opportunity number prior to the deadline to be considered under this notice.

Q: What is the page limit?

A: The total size of all uploaded files may not exceed the equivalent of 80 pages when printed by HRSA. See page 8 of the NOFO.

Q: Do attachments count towards the page limit?

A: The page limit includes the abstract, project and budget narratives, attachments, and letters of commitment and support required in the [Application Guide](#) and this NOFO. Standard OMB-approved forms that are included in the workspace application package do not count toward the page limit. The *Abstract*, *Proof of Non-Profit Status*, *Indirect Cost Rate Agreement* (if applicable), *Staffing Plan and Biographical Sketches*, and *Funding Preferences* do not count toward the page limit. See the instructions for Attachments starting on page 29 of the NOFO.

Please take appropriate measures to ensure your application does not exceed the specified page limit.

Q: If an attachment is not applicable to us, do we still need to submit a document that says that the attachment is "Not Applicable"?

A: Yes. All required attachments must be submitted. For an attachment such as Funding Preferences, if your organization is not interested in being considered for a funding preference, or if you do not qualify for a funding preference, then you must state "Not Applicable" in the attachment.

Q: How does my organization obtain a Unique Entity Identifier (UEI)?

A: See page 33 of the NOFO. Please keep in mind this may take several weeks, so start early if your organization does not have a UEI. All entities applying for funding, including renewal funding, must have a UEI number and SAM.gov registration.

For more information on obtaining a UEI number, see pages 10-12 of the [SF-424 Application Guide](#).

Eligibility

Q: Does the proof of non-profit status have to be the 501(c)(3) letter from the IRS or will a state-issued tax-exempt number suffice?

A: Include your proof of non-profit status (**required, not counted in the page limit**). If your organization is a non-profit, you need to attach proof. We will accept any of the following:

- A copy of a current tax exemption certificate from the IRS.
- A letter from your state's tax department, attorney general, or another state official saying that your group is a non-profit and that none of your net earnings go to private shareholders or others.
- A certified copy of your certificate of incorporation. This document must show that your group is a non-profit.
- Any of the above for a parent organization. Also include a statement signed by an official of the parent group that your organization is a non-profit affiliate. See pages 29-30 of the NOFO.

Q: Upon reviewing the NOFO, I encountered some confusion regarding whether organizations not listed in Appendix C are eligible to apply. For example, we see that the entities listed as the current recipient in HRSA-25-052 were also listed in HRSA-25-002 for this year's regular competing cycle. Could you clarify whether the organizations listed in Appendix C are the sole entities eligible to apply for funding, or if there are additional eligibility criteria for geographical service areas?

A: As stated on pages i, 1, and 6 of HRSA-25-052, this announcement is open to current recipients as well as new, eligible organizations proposing to provide RWHAP Part C EIS funded services in the geographic service areas listed in Appendix C of the NOFO. There are no other eligibility criteria than what is listed on pages 6-7 of the NOFO.

Applicants must address the entire service area in their proposal. If you have any additional questions, please submit your question to the **Part C EIS inbox which is PARTCEIS@hrsa.gov**

Service Areas

Q: Can applicants expand the service area to additional counties not listed in the NOFO?

A: No. This NOFO competition (HRSA-25-052) is open to current recipients and new organizations proposing to provide RWHAP Part C EIS funded services in existing geographic service areas as described in Appendix C of the NOFO. Therefore, HRSA will not consider an expansion to new counties in the existing geographic service areas listed in Appendix C. HRSA is not funding new geographic service areas under this announcement.

Q: Just to clarify, we cannot apply for a new service area unless we are replacing an existing

funded organization for that area?

A: Correct. If your organization does not currently serve any of the geographic service areas listed in Appendix C of HRSA-25-052, you would be proposing to replace an existing funded organization. Each service area is defined in Appendix C starting on page 52 of the NOFO. A service area may be comprised of more than one city, county, or other geographic unit, as specified in Appendix C. Applicants must address the entire service area as listed in Appendix C.