

#### Where Are We From?





- Bergen-Passaic TGA
- City of Paterson, Grantee Part A
- HIV Service Providers (PART A, MAI, HOPWA)
- Quality Management Team & SPNS Partners
- Decade of Outcome Measures
- Movement from Paper to Electronics
- Use of Technology for Quality



#### What role best describes your function:

- 1. Administrator/Contractor
- 2. Medical/Clinical Staff
- 3. Quality Management Staff
- 4. IT Staff
- 5. Other





# Which of the four HIT Life Cycles have been the greatest challenge - for which you want to know more about:

- 1. Getting Ready for IT (planning)
- 2. Launching IT (adoption implementation)
- 3. Using IT (application use)
- 4. Get Better at IT (enhance usage)





# How satisfied are you with your user buy-in?

- 1. Absolutely Not Satisfied
- 2. Not Satisfied
- 3. Neutral
- 4. Satisfied
- 5. Completely Satisfied





# How satisfied are you system capabilities?

- 1. Absolutely Not Satisfied
- 2. Not Satisfied
- 3. Neutral
- 4. Satisfied
- 5. Completely Satisfied





How satisfied are you with your ability to quickly make sense of data you tracking?

- 1. Absolutely Not Satisfied
- 2. Not Satisfied
- 3. Neutral
- 4. Satisfied
- 5. Completely Satisfied





## What We Were Doing Before

- Reimbursement contracting
- Paper Outcomes Surveys
- Paper Client Satisfaction
- Multiple Systems:
  - Contract Management
  - Medical
- Paper-Based Needs Assessment
- Paper-Based Quality Management Reporting
- Manual CADR Reporting
- $\rightarrow$  But had strong foundation in Process



#### What We Are Doing Now

- Performance-based contracting
- Web-based outcomes tracking and reporting
- Web-based Client Satisfaction and reporting
- One integrated system:
  - Contract Management
  - Medical
- Web-based Needs Assessment
- Web-based Quality Management Reporting
- Automated and clickable RDR/RSR Reporting and electronic upload
- Automated and interactive project improvements

#### Movement of HIT in Bergen-Passaic

Revolutionized Client Input and its affect on Planning & Program

# Transformed Data Collection, Exchange & Operations

Enhanced Accountability & Patient Tracking

Enabled New Levels of Quality Management

#### "Begin with the end in mind" -- Steven Covey

#### The Bottom Line

- Saves time
- Saves money
- Saves paper
- Improves productivity
- Improves ability to tell the story / strengthened funding applications
- Reduces errors in data quality
- Improves responsiveness to requests
- Engages our clients directly
- Improves accountability
- Helps us learn where we can do better (CQI)

#### $\rightarrow$ HIT, done right, is worth it.

## HEALTH INFORMATION TECHNOLOGY (HIT)

#### ADOPTION FRAMEWORK

## What Broad Components Should We Consider When Implementing HIT?



#### What affects what?



## Everything affects everything!

# What Are the Main Stages of the HIT Lifecycle?









## A Simple, Integrated Framework for HIT Implementation



Inspirations to and Resources of the Framework and the Overall Approach

- TQM / CQI
- Systems Theory
- Change Management
- Organizational Behavior
- Software Development
- Enterprise Architecture and Engineering
- Information Systems Management
- Knowledge Management
- Chronic Disease Management
- Public Health Policy
- Project Management
- Behavioral Psychology
- Social Science

# Getting Ready for IT

Key Aspects & Challenges

Which of the following areas was or will be the most difficult in HIT readiness:



1. Leadership

- 2. Buy-in
- 3. Technology (systems capacities)
- 4. User Capabilities



#### What are the costs of getting HIT wrong?

- Financial costs
- Over-utilization of services
- Under-utilization of services
- Sub-optimal health care
- Unnecessary stresses on staff
- Being focused on putting out fires and dealing with emergencies
- Lower revenues
- Lost time
- Lost productivity
- Lost patients
- Higher mortality
- Lower quality of life
- …?



# Therefore the investment in preparation to get it done right is worth it.





# Define Success Early

#### **Define Success for EACH Stakeholder**

- Clients served
- Provider front-line staff
- Provider supervisors and administrators
- Administrative Program Staff: Ryan White
- Administrative Program Staff: HOPWA
- Administrative Program Staff: Prevention
- Administrative Epidemiology
- Administrative Researchers and Evaluators
- Administrative Policy and Planning
- Senior Administration
- Federal Funding Sources (HRSA, HUD, CDC)
- Grants Managers
- Quality Managers
- Information Technology
- Department / City / County / State Leadership
- Health Planning Bodies (Planning Council, Advisory, etc)
- ...?

#### Sample Definition of Success

- System has high usage
- Users have high satisfaction levels
- People engaged in giving their ideas
- System and Process evolves at the right pace based on ideas (not too fast, and not too slow)
- Health Outcomes get better over time (can set targets as you learn more)
- New capabilities emerge that allow us to do our jobs better
- The data and reports help us tell our story better
- Less under-utilization
- Less over-utilization
- Enables us to spend less time on paperwork, and more on clients.
- Enables us to elicit needs and feedback directly from clients
- Improve our ability to monitor programs for accountability.
- Provides reporting that enables better policy, planning, and programming.





## Leadership is Key
#### <u>Leadership</u>

- Authoritarian versus Collaborative leadership?
- Strong versus Weak leadership
- Ensuring logistics
- Navigation
- Conflict resolution
- Setting the tone and leading by example



## Strategic Partnerships and the Role of Third Parties



#### <u>People</u>

How best can you prepare your people for a smooth launch and successful adoption?

- Engage folks and agree on a Shared Vision.
  - A compelling vision motivates and clarifies.
- Build a Project Mission Statement.
  What is the essence of this project?
- Identify Restraining Forces and Barriers ahead of time.
  - It's best to anticipate challenges so you can prevent and mitigate them.
- Agree on Guiding Principles.
  - A perfect detailed plan is impossible. Principles are more robust and will come in handy during times that require tough decisions.

### Top 10 Guiding Principles for e2 Bergen Passaic

- 1. People are the most important component in success!
- 2. Success should be defined holistically by each stakeholder.
- 3. Everyone should be more empowered with better information.
- 4. Better action requires better system intelligence.
- 5. Visual is better.

#### Think outside the box!

7. Ease of use is critical for success.

6.

- 8. Time is better spent with clients than on paperwork!
- Simple and clean is more powerful than complex and messy.
- 10. No one has all of the answers. But a great process, open to everyone, produces great results.



#### Some Ideas to Engage Stakeholders

- Surveys to ALL potential users and stakeholders
- Focus groups
- One-on-one semi-structured interviews
- Goals / Objectives / Deliverables mapping and prioritization
- Sharing introductory reports with stakeholders before adopting
- Clicker tools
- Rapid Prototyping
- Piloting
- Online polling once launched

#### Process Tips for Buy-In

- Promote ownership
- Energy and Fun
- Be interactive
- Stress management
- Have early success (pick low hanging fruit first)
- Having others see the early success
- Manage all as volunteers
- Recognition and appreciation
- Share in the credit
- Build local champions





## Link your goals and objectives to your deliverables

### Phases and Tasks

Task		Phase
	Stakeholder engagement and needs assessment summary	1 - Specs
	Evaluation plan (pre-test, post-test, base lines, indicators, etc)	1 - Specs
	Challenges and challenge mitigation plan	1 - Specs
	Project plan update	1 - Specs
	HIPAA approval	1 - Specs
	Definition of system enhancements	1 - Specs
	System enhancement specifications	1 – Specs
	System Enhancement and process improvement feasibility	1 - Specs
	Develop / prototype system enhancement	2 - Prototype
	Protocol definition Roles and responsibilities definitions updates	3 - Deployment
	Pilot system enhancements	3 - Deployment
	System and Process Training	3 - Deployment
	Fully deploy system enhancements	3 - Deployment
	Operation and TA	3 - Deployment
	Evaluation	4 - Evaluation
	Review and Learn for next iteration	4 - Evaluation







What's wrong with this picture? Focus on features that make a difference.

#### Define System Requirements and Understand Impact

#### Sample Definition from Bergen-Passaic

- \* Web-Based  $\rightarrow$  No installation / IT maint
- \* Hosted  $\rightarrow$  No desire to manage & maintain

- \* Strong QM  $\rightarrow$  Be a tool
- ★ Technical → Secure, Stable, Fast

- \* Customizable  $\rightarrow$  Ability to evolve over time



## Decide: Vendor or Strategic Partner

Define Characteristics of your Vendor **Strategic Partner** Sample Definition from Bergen-Passaic **\*Human-Centered Approach \* Process-Oriented Implementers \***Flexible and Responsive **\*Attentive and Listens \*Asks Good Questions \*Non-Sales Focused Liaison Track Record and Reputation \* Has Organizational Capacity <sup>⊗</sup>Understands HIV/AIDS \* Excellent Customer Support a Must %Long-Term-Oriented** 



## Launch IT

#### Key Aspects & Challenges

Which of the following areas was most difficult in HIT adoption/implementation:

- 1. Leadership (people)
- 2. Buy-in (process)
- 3. Technology (systems capacities)
- 4. User Capabilities





## How smooth was your initial launch?

- 1. No launch
- 2. Still taking off
- 3. Smooth take off
- 4. Bumpy take off
- 5. Crashed







## <u>What is a successful</u> <u>Launch or rollout?</u>



- System is ready (tested, verified, stable)
- Users are ready (buy-in, capacity, expectations)
- Timed with initial training occurring shortly before launch
- User accounts prepared and notifications ready to be sent out
- Smooth launch: no major technical problems or hiccups
- No surprises
- Little to no complaints from end users





### Change is never easy....

# And sometimes perspective is <u>helpful...</u>



## Managing Expectations

- There are always practical realities that constrain the journey to where you want to be.
- You can proactively set and adjust expectations with stakeholders.
- Or you can allow them to react. Without being proactive, human nature often applies a negative cause to a change in plan.
- Therefore, managing expectations throughout the lifecycle is key to buy-in, as well as, planning and logistics.
- While crafting a compelling vision is key for motivation, be conservative in your promises, and always try to exceed expectations.



## WARNING!

IF THE HELP DESK THINKS YOUR QUESTION IS STUPID, WE WILL SET YOU ON FIRE



## <u>A Solid TA Plan is KEY for a</u> <u>Smooth Launch</u>

## Training and Resources

- Customize your training approach for the initiative.
- Training videos
- Training seminar
- Webinars
- Help embedded into the system
- System announcements
- Printed / electronic manual
- Buddy system
- Power users



#### Data Conversion and Data Cleanup (Don't wait until it's too late...)

## You must address...

### Security







## Ensure Security and Confidentiality is Up to Par Pre-Launch

- Levels of data sensitivity defined
- PHI & HIPAA
- Point-to-point channel encryption (SSL, SFTP)
- Strong passwords with forced expirations
- Role-based security
- Audit Trail
- Access Logging
- IP Address Logging
- Firewalls
- Intrusion Detection
- Monitoring & Audits
- Encrypted offsite backups
- Continuous Security Updates
- Security Certifications (E.g., CISSP)



## For Large Releases, Load Testing Helps Ensure a High Performing Launch



## <u>Have Power Users Test and Verify</u> <u>the Software Pre-Launch</u>

(Just relying on the tech folks to test is not enough)



## Now Use IT

#### Key Aspects & Challenges
Is your Health IT integrated with service delivery coordination (referrals, appointment planned/kept, active service activity-look up, etc)?

- 1. Yes
- 2. No
- 3. Plan to
- 4. Can't at this time
- 5. Needs Improvement







#### Strategies for Successful Use

- Excellence in technical assistance
- Monitoring of usage patterns for gaps
- Regular meetings to USE the data
- Engage power users to teach greater utilization
- Ensure early success stories and spread those stories



#### Be wise with the rules you set

#### And monitoring will help you



Data Reporting ... validation of errors difficult to find, and data corrections difficult to make. *The Old Way* 

- Providers would scroll through hundreds of Unique Record Number (URN) and scroll through multiple electronic and paper files to determine errors linked to report.
- Validations would often have to be repeated to eliminate data errors. Time and human factor would range from weeks – to – months.
- 3. Electronic Handbook (EHB) submission process would include multiple layers of manual reporting, between sub-grantees and grantee could last for weeks before corrections and finals were approved.

#### Client Level Data Quality The New Way

## <u>eCOMPAS (e2) Visual /</u> <u>Clickabkle RSR</u>

Preview of Client Level Data before submission to HRSA



Active, continuing in program	155	96.27%
Referred to another program or services, or self-sufficient	2	1.24%
Removed from treatment due to violation of rules	0	0.00%
Incarcerated		0.00%
Relocated		1.24%
Deceased	2	1.24%
Unknown	0	0.00%
Total	161	100.00%
Index - Active, [Anchor for Printing] [Close] lient's Ethnicity		
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- eCOMPAS provides drilldown capability
- Click on any number to see the client records that comprise that aggregate number.

General Information Medica	Direct	Services	Lookup		Client Referrals	Outcome	8
Demographics HIV.and.AIDS.	Info / Socio-Econ	omic lofe -	Income Data - 1	Incist.	ne Sources   Documents,	on file   Note	8
You a	are editing t	this clier	nt's data fo	or O	6/30/2009		
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	C	ient Info	rmation			14.1	19
Current Gender	Mole		×.	C.	Gender at Birth	Male	
CM (non-medical)	Tisa Nicole Smith 🐱 🗷		C				
CM (medical)	MARIE BRO	WNE	~	0			
HIV Specialty Care Provider			~	0			
Other:	1						
Zip Code	07501	0	Birth Plac	e	WESTINDIES		
County	PASSAIC		City		PATERSON Sta	ate NJ	
1011111		Client S	tatus		1	12.1	ter
Client Status 🖱			Referral Source 🔿				
Active			Hospital Discharge				
		Demogra	ophics			100	tor
Race 3			Ethniaty 🖱				
D White			Non-Hispanic			4	
Plack or African American			Hispanic Re	aion	of Origin 🔿		
Atian			Not Hispenic			~	
American Indian or Alaska Mate			Sexual Orientation 🔿				
- Unknown		Unknown		*			

- ...which allows you to go to any client's record, and update their data accordingly.
- Changes are reflected immediately in the RSR, for the correct reporting time period.
- This is the eCOMPAS Time Machine feature, and allows you to correct past data historically, without creating problems in current data.

 eCOMPAS also offers Data Cleanup Tools, which will check for inconsistent or invalid data, alert you to them, and allow you to correct them.

#### Cleanup the data

Data Cleanup tool for HIV Status

Data Cleanup tool for Client Race

Data Cleanup tool for Affected-Client Infected ID

Data Cleanup tool for Household Income and Family Size

#### Clients who received services in the selected reporting period from this agency

Instructions: For each client, review the Family Income and the Family Size fields. If they are correct, click on the "Correct" button. If they are incorrect, enter the correct values and click the "Correct" button.

Your mission is to make sure all records have been corrected or verified such that all records say "Verified" and are yellow (not red or white).

**Please note** that the system will update the information only for the client for which the "Correct" button was clicked.

Records in red are those in which one of the following issues exist:

- Family Size is zero incorrect, since family size always includes the individual, and thus
  has to be at least one
- Yearly Individual Income greater than Yearly Family Income incorrect, since family income should include the individual's income

• For family size of 1, Yearly Individual Income not equal to Yearly Family Income

ClientID Yearly Individual Income	Yearly Family Income	Family size	Verified	
ZZF123412 \$0.00	\$0.00	0	Correct	
ZZF435512 \$0.00	\$0.00	0	Correct	
Total clients: 2, to be reviewed: 2				

# • You can even update multiple clients at the same time.



• And uploading the data to the HRSA EHB is real-time and easy.

#### Data Use.....Limitations *The Old Way*

- Data presented was old and static, making it difficult to make policy changes rapidly.
- Local review of data was annual (demographic profiles, outcomes data, and semi-annual (clinical-medical).
- Data was difficult to present to administrators.

Use of the Data The New Way

- Data is presented in real-time, allowing for more responsive policy changes.
- Data is reviewed more regularly due to the Peer Learning Network concept.
- Providers are more engaged with their own data analysis.
- Data is presented graphically in a user-friendly way that is more explainable to administrators.







#### Clinical Health Information Exchange Where We Were

- 1. Health information exchange was done manually.
- 2. Medical chart review conducted manually and on-site only.
- 3. Independent assessment of patient needs and outcomes.
- 4. No central electronic reporting.

#### Clinical Health Information Exchange Where We Are

- 1. Health information exchange has been implemented.
- 2. Medical chart review is still conducted manually with planning for partial electronic medical record for monitoring purposes.
- 3. System-wide, interactive assessment of patient needs and outcomes.
- 4. Centralized electronic reporting (RDR, RSR, WICY, CLD, NQC CPC).

Pro	vider C	Number	%	
1.	Patients in care	137	-	
2.	TST Placed	134	83.75%	Out of #1
3.	Previously known positive	14	08.75%	Out of #1
4.	Total eligible for project impr JHM836009 [Cl	osel 6	91.25%	Out of #1
5.	TST Placed and Read within AGF418404	6	72.50%	Out of #1
6.	TST Placed and not Read wit VHF597713		05.63%	Out of #1
7.	TST Positive ODM732013 IMM306027		11.21%	Out of #5
	Positive in treatment JXF285825		07.69%	Out of #7
	Positive not in treatment OXM909209		92.31%	Out of #7
8.	Positive with followup SUF515719		11.21%	Out of #5
	X-Ray FVM924917 VNE997245		15.38%	Out of #8
	Referral to the Board o AKM764807		53.85%	Out of #8
	Treatment of Latent T VMM913222		30.77%	Out of #8
	Treatment for active TB disease	<u>0</u>	00.00%	Out of #8
	Other	<u>o</u>	00.00%	Out of #8
	Unknown/lost to follow-up	<u>0</u>	00.00%	Out of #8
100		5-1		





### Get Better at IT

#### Key Aspects & Challenges?

Is your Health IT integrated and/or used with Quality Improvement Activities?

- 1. Yes
- 2. No
- 3. maybe
- 4. Not Sure





Which of the following areas has been most difficult for continuous project or quality improvement?

- 1. Leadership (people)
- 2. Buy-in (process)
- 3. Technology (systems capabilities)
- 4. Capacity to Use Data for continuous improvement (project improvements)





What percentage of the data in your Health IT system do believe is useful for quality improvement tracking?

- 1. None of it
- 2. Some of it
- 3. Most of it
- 4. All of it







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#### Getting Better at IT



- Strong and continuous leadership in avoiding complacency and striving to take things to the next level is needed.
- Little ways and big ways to get better.
- PDSA cycles and performance improvement projects.
- Draw on power users in your efforts again.
- Use of third parties can help as well.





#### After Action Reviews

- What did we do well, that we would do again?
- What could we do better?
- If we had to do it over again, what would we do differently?

#### Not All HIT Challenges Have Technology Solutions

- Policies, procedures, protocols may need to be created or amended.
- Realignment of expectations may need to occur. Communication is the solution.
- User capacities (including non-technical capacities) may need to be upgraded.





- Integrated into QM committees
- Quarterly Provider Meetings
- User Group
- National Quality Centers / outside parties
- Presentations / Conferences

#### Consumer Participation: Existing Tools

Instruction Sheets

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- Access Cards
- Access Point Signs
- Consumer Training Sessions and Locations
- Service Resource Site
- On-line Help
- Provider Assistance: Train the Helper



# HIT



Provider Kiosks



#### Needs Assessment *Getting Better at IT*

- 1. In-Care survey filled out by clients using Provider Access Points.
- 2. Out-of-care surveys administered via field teams.
- 3. In-Care Survey data available in real-time. No delay, no need for central data entry of paper.
- 4. Out-of-care surveys data entered into same central, integrated webbased database by field teams.
- 5. eCOMPAS performs initial analysis and graphical data presentation on both in-care and out-of-care, freeing up analysts to concentrate on drawing meaningful conclusions.
- 6. Data available immediately to all stakeholders.
- 7. Reports provided in an easy-to-use dynamic and visual format.
| BERGEN-PASSAIC Roads Accessment  | Sets or Hog |           |
|--|-------------|-----------|
| Powered by   | COMPAS      | 1 7 5 10  |
| 16) In the past 12 months, have you received treatment for any of the<br>following conditions or infections listed below: (Check all that apply<br>and click NEXT at the bottom of the question) |             |           |
| STDs (such as Syphilis, Gonorrhea, Chlamydia, et   |             | curo 4.2. |
| Hepatitis C  |             |           |
| TB (tuberculosis)  |             |           |
| Emotional Stress (such as depression, anxiety)   |             |           |
| Drug/Alcohol use   |             |           |
| None of the above  |             |           |
| Back Next  |             |           |
| Progress:  |             |           |
| 17%  |             |           |
|  |             |           |
|  |             |           |

WEST AND IN STREET,

26. Answer each of the following questions, following directions listed under the headings.

Complex Data Collection	A During the past 12 months, did you get: Yes = 1 (Go to B) No = 2 (Go to C) Refused = 3 Don't know = 4 If 3 or 4 STOP. Go		B <u>If YES</u> , how easy was it for you to get this service? 1= Easy 2= Somewhat hard 3= Hard 4= Have not used or tried to get			C <u>If NO</u> , during the past 12 months, did you need? Yes = 1 (Go to D) No = 2 Refused = 3 Don't know = 4 If 2, 3, or 4 STOP. Go to next category			the , did )) = 3 <i>P</i> . <i>ory</i>	D <u>If YES</u> , what is the main reason you were not able to get this service? See Code List			
	to next category.			If 1 or 4 STOP. Go to next category If 2 or 3, go to D									
	1	2	3	4	1	2	3	4	1	2	3	4	
Visits with a doctor, nurse, or assistant to take care of your HIV outpatient medical care.													
Visit to a medical specialist based on a referral from your doctor.													
Visit with a doctor, nurse, or assistant to examine or treat non-HIV health conditions.													
Education or counseling about HIV, HIV transmission, and how to reduce the risk of HIV transmission.													
Treatment adherence services to provide you with education and counseling on ways to help you routinely take HIV/AIDS medications and follow through on HIV/AIDS treatments.													
Case management session(s) with a case manager to help you coordinate your HIV/AIDS care and help access other services and benefits.													
Client advocacy where a counselor assists you to work through a particular problem in obtaining a service, obtaining benefits or in a complaint against a service provider.													





### Selected Outcomes

- Reduction / elimination of duplicate data entry.
- 50% reduction of time in fee-for-service billing and other activities for providers, enabling more clients to be seen each day (and more quality time with clients)
- Real-time feedback and improved data quality.
- Federal reporting went from being a "nightmare" to a tool used for realtime data quality improvement.
- Providers engaged in data analysis seeing its value for quality improvement.

### Practical Lessons for Replication

- 1. Stakeholder engagement at all stages is key.
- 2. Incremental development allows for absorptions and refinement.
- 3. A web-based architecture reduces cost and maintenance headaches.
- 4. Being data rich does not means using the data to its fullest extent. A regular, structure process to leverage data analysis is a large commitment.
- 5. Quick feedback loops with real-time analysis are important to make midcourse corrections.
- 6. Be creative. Transforming a challenge (federal reporting) into a data quality improvement tool helped turn lemons into lemonade.
- 7. Finding a strategic partner "who gets it" and who has your best interests at heart makes the world of difference.



## Final word of hope...



Bergen-Passaic Indicators Improvement Cross Part Collaborative (cycle 2-9)



### <u>User Satisfaction Results:</u> <u>Proactive Courtesy Calls</u>



# <u>Connecting the Community to</u> <u>Network Resources</u>

# ...and Assisting Case Managers with Referrals

#### **Online Community Resource Guide**



Priscilla Moschella, EIP Clinic, Medical Case Manager # (973) 594-7808 # (973) 594-7809 # Click Here to Contact this Agency  HH (Home Health) Paraprofessional WAT AS DRIVE

ALTER OF STREET

Other Services

#### Online Community Resource Guide





## **Directions** (cont.)





<u>Agenc</u>	cy Editor to Keep Content Up	lated T
	Select Site to Edit	
	Bergen County Department of Health Services	
	Add New Site Remove This Site	
	General Information	
Name	Paterson Ryan White	
Address	125 Ellison Street, 1st Floor	
City	Paterson	
State	NJ	
Zip	07505	

# Teamwork Makes a Difference



# **Be Flexible**

ARAF

1

#### How can you accomplish ambitious goals?

## One bite at a time.

### Thank you for your time!

K