Meeting and Understanding the Eligible Scope Reporting Requirement

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Technical Assistance and Data Manager
Ryan White Data Support

Housekeeping

- Please set your cell phones to vibrate or silent.
- Please hold your questions until the designated feedback breaks.
- Handouts are available near the door.

Learning Objectives

- Understand Eligible Scope reporting requirements.
- Understand common challenges Ryan White recipients and providers face in meeting the Eligible Scope reporting requirements.
- Learn strategies to successfully meet the Eligible Scope reporting requirements.

Feedback Break

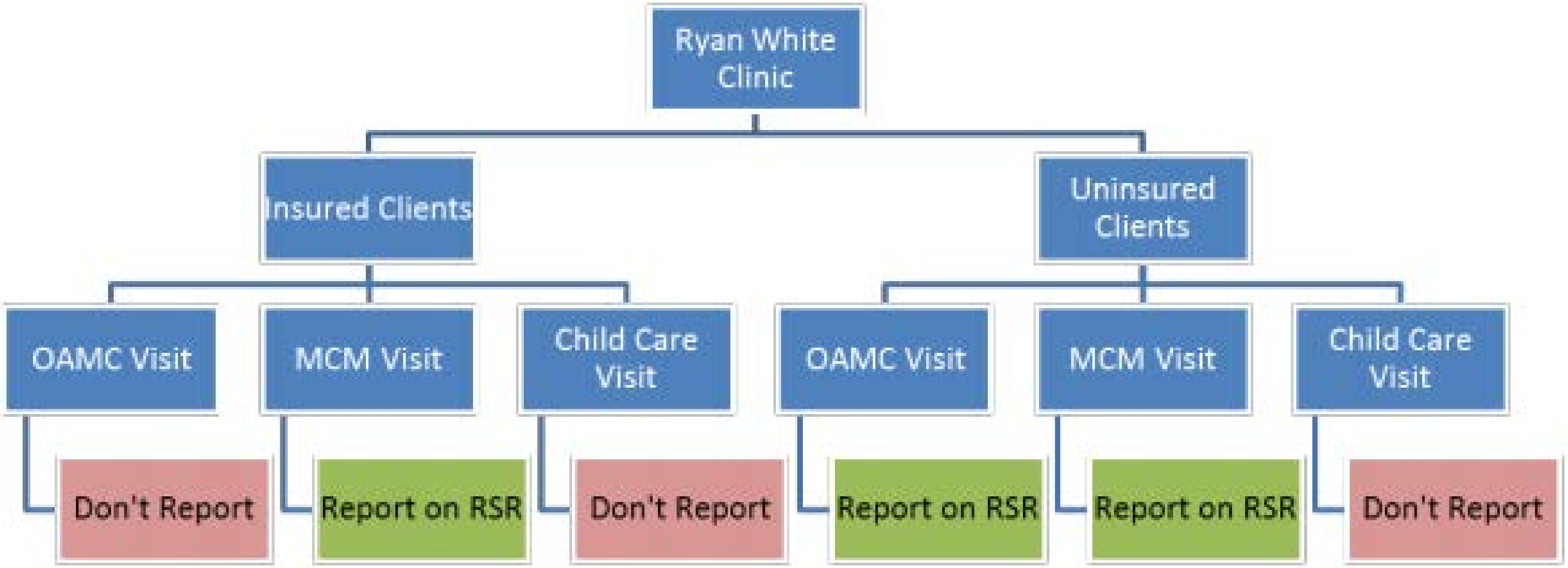
(Expectations and Needs)

Ryan White Services Report

The Ryan White Services Report (RSR) contains three components:

- Recipient Report
  - Completed by the recipient.
- Provider Report
  - Completed by the direct services provider.
- Client-Level Data Report
  - Completed by the Provider uploading an XML file.

Funded Scope Reporting



Why the Change to Eligible Scope?

1. Addresses the impact of the Affordable Care Act (ACA).
    - Changing health care landscape.
    - Many more clients now have health insurance.
    - Clients faced increased cost sharing.

Why the Change to Eligible Scope?

2. Demonstrates the value of RWHAP:

- Follows the care of the clients RWHAP supports in part.
- Assesses the system of care created with RWHAP funds.

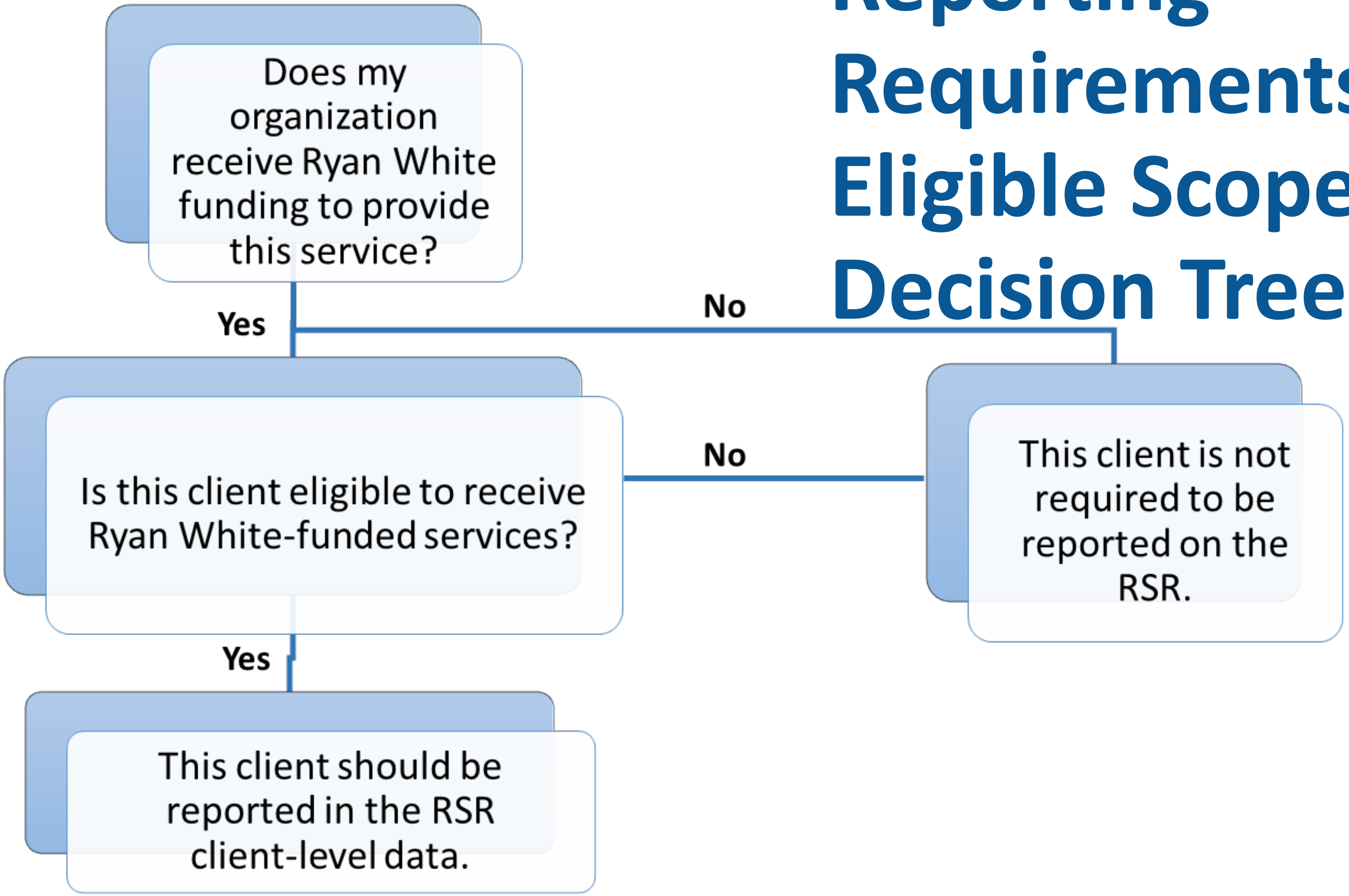
Why the Change to Eligible Scope?

3. Monitors progress toward achieving the goals of the national HIV/AIDS strategy:
   - Reduce new HIV infections.
   - Increase access to care and improve health outcomes.
   - Reduce HIV-related disparities and health inequalities.
   - Achieve a more coordinated response to the HIV epidemic.

How to Report Using Eligible Scope

- Report RWHAP-eligible clients who received services that organizations were funded to provide.
- It is more apparent which clients should be reported and which clients should not be reported.
- Do not filter out or exclude clients who are not receiving RWHAP payments.

Reporting Requirements: Eligible Scope Decision Tree



No Impact on Reporting Roles and Procedures

- The RSR still functions the same.
- Recipients set up contracts for funded services starting December 5, 2016.
- Providers verify the services provided on each contract starting February 7, 2017.
- Providers upload client-level data only for those services, preferably by March 6, 2017.
- Final upload date: March 27, 2017, at 6 p.m. EST.

Reporting Eligible Scope with Other Funding Types

1. Classify other funding types into RWHAP service categories.
   A. Check the latest RSR Manual for service definitions.
   B. HAB is only interested in who is eligible at the client level, not how each individual visit is funded.

2. Track the services in the organization's EMR/EHR.

Feedback Break

Determining Client Eligibility

- No HAB-specified Federal poverty level (FPL) threshold by service category.
- No HAB-specified national eligibility criteria.
- Eligibility based on factors such as:
  - HIV status
  - Housing status
  - FPL

Determining Client Eligibility

- Clients must meet the recipient's eligibility requirements for RWHAP participation.
- HIV-positive clients may be eligible for any service.
- HIV-affected clients may be eligible for some support services.
- Both recipients and providers need to be mutually clear about the eligibility requirements.

Lapses in Client Eligibility

- Outpatient/Ambulatory Medical Care (OAMC) Dates
  - Report dates of service received during periods of eligibility.
- Clinical Data
  - Report all data if the client was eligible for RWHAP at any time in the year.
- If the client was eligible for the entire year, report all OAMC dates and clinical data.

Lapses in Client Eligibility

- Support Services Reporting
  - Report if the client is RWHAP eligible at the time of service.
- Privately funded Support Service providers:
  - Report all clients eligible for RWHAP services that the agency receives RWHAP funding to provide.

Client Eligibility Example

John receives OAMC services from a provider funded for OAMC. He is eligible for RWHAP from January–June. In July, John is found not eligible. What clinical data are reported?

January June July December

Client Is Ryan White *Eligible*

Client Becomes *Ineligible* for Ryan White

Report All Clinical Data (#46-52, #54-55, #57-58, #60-64, #73-74)

Report Client Services Received (#16-45)

Feedback Break

Reporting Strategies

Methods of Data Collection and Reporting

1. Assessing all clients' eligibility.
2. Collaborating with EHR vendors.
3. Implementing a RSR Data Collection form.
4. Cross referencing billing and payment information to assess eligibility.
5. Providing all client service information.

Reporting Strategy #1

Assessing all clients' eligibility:

- Helpful if a client has a lapse in eligibility.
- Works well for larger providers.
- Can be labor intensive.

Reporting Strategy #2

Collaborating with EHR vendors:

- Works well for agencies with adaptable EMR/EHR.
- Works well for agencies with in-house EMR/EHR.
- Can be time consuming and expensive.

Reporting Strategy #3

Implementing self-reporting data collection forms:

- Works well for smaller organizations.
- Used for internal data collection.
- Creates additional paperwork.

INCOME VERIFICATION FORM
Health and Happiness Clinic
1234 Healthy Ln.
Anytown, BB 56789

Date: ______/_______/20____ Case Manager: _________________________

Social Security Number: _____-____-_____

____________________	____________________	______________
Last Name	First Name	Middle Initial

____________________________	_______________	_____	________
Address	City	State	Zip

Annual Income (circle one):

$0 - $10,000	$30,001 - $40,000
$10,001 - $20,000	$40,001 - $50,000
$20,001 - $30,000	$50,001 - Greater Amount

Insurance Type (circle one):

No Insurance	Tricare
Private Insurance (Blue Cross, Aetna, etc.)	Indian Health Service
Medicaid/Medicare	Unknown

Reporting Strategy #4

Cross-referencing billing and payment information to assess eligibility:

- Works for states participating in a health care exchange.
- Requires agencies to understand insurance eligibility guidelines.
- Requires agencies to make assumptions about client income.

Reporting Strategy #5

Providing all client service information:

- Data reported to HAB is secure and de-identified.
- Agencies receive more warnings and alerts in their data.
- The option of last resort.

Feedback Break

Reporting Strategies

1. Assessing all clients' eligibility.
2. Collaborating with EHR vendors.
3. Implementing a data collection form.
4. Cross-referencing billing and payment information to assess eligibility.
5. Providing all client service information.

Fix My Reporting Problem #1

Challenge for Group 1

A small agency receives funding from multiple recipients.

- Most recipients fund the same services; however, all of the recipients have different eligibility criteria.
- What’s the best way for this agency to report using Eligible Scope?

Reporting Strategies

1. Assessing all clients' eligibility.
2. Collaborating with EHR vendors.
3. Implementing a data collection form.
4. Cross-referencing billing and payment information to assess eligibility.
5. Providing all client service information.

Fix My Reporting Problem # 2

Challenge for Group 2

An agency sees HIV clients who receive RWHAP funds and private insurance to pay for care.

- What's the best way for this agency to report using eligible scope?

Fix My Reporting Problem

1. Assessing all clients’ eligibility.
2. Collaborating with EHR vendors.
3. Implementing a data collection form.
4. Cross-referencing billing and payment information to assess eligibility.
5. Providing all client service information.

Fix My Reporting Problem # 3

Challenge for Group 3

- An agency houses its RWHAP data in three separate databases or EMRs.
- What's the best way for this agency to report using eligible scope?

Reporting Strategies

Methods of Data Collection and Reporting

1. Assessing all clients' eligibility
2. Collaborating with EHR vendors.
3. Implementing a data collection form.
4. Cross-referencing billing and payment information to assess eligibility.
5. Providing all client service information.

Questions?

TA Resources

Ryan White Data Support
888-640-9356 | ryanwhitedatasupport@wrma.com

The DART Team
Data.TA@caiglobal.org

HRSA Contact Center
877-464-4772
http://www.hrsa.gov/about/contact/ehbhelp.aspx

CAREWare Helpdesk
877-294-3571 | cwhelp@jprog.com
Listserv: https://list.nih.gov/cgi-bin/wa.exe?SUBED1=careware&A=1

TARGET Center
WWW.CareActTARGET.org

RSR Technical Assistance Resources

- HAB Website:
  http://hab.hrsa.gov
  Instructions, Forms, and HAB Information
  E-mails/Policy Notices
- DHHS – Office of Civil Rights
  http://www.hhs.gov/ocr/

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